

The Town of Chester Town Clerk's office is responsible for:

- Town records
- Marriage Licenses
- Dog Licenses
- Death and birth records for the Town of Chester
- Retention and Disposition Schedule of NY Government Records
- Processing of Handicap Parking Permits/Temporary and Permanent
- Processing of FOIL requests

If you are in need of records on file in the Town of Chester, please submit a FOIL Request to the Town Clerk in-person, via USPS or via e-mail at: townclerk [at] townofchesterny.org.

### ***DEPOSITORY BOX***

For the convenience of our residents there is a drop box located on the front of the Town Office Building at the Town Clerk's Office entrance. The after hours drop box can be used for taxes, water rents and any materials that need to be at a department the next business day.

### ***USE REQUEST FOR DYNAMITE HILL OR TOWN MUNICIPAL BUILDING***

If you are interested in using the Warming Hut or any space at Dynamite Hill or a Room at the Town Municipal Center, please submit your request via e-mail at [TownClerk \[at\] townofchesterny.org](mailto:TownClerk@townofchesterny.org).

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