



Town Board Regular Meeting January 11, 2022

The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

Roll Call:

Supervisor Craig Leggett – Present
Councilman Chris Aiken - Absent
Councilwoman Karen DuRose – Present
Councilman Mike Packer – Present
Councilman Larry Turcotte – Present
Deputy Supervisor Marion Eagan – Present
Attorney for the Town, Mark Schachner – Present (via Zoom)
Town Clerk, Mindy Conway - Present (via Zoom)

Regular Meeting:

Supervisor Leggett **opened** the Regular Town Board Meeting at 7:00 pm with Councilman Packer leading the Pledge of Allegiance.

RESOLUTION NO. 14 OF 2022: ACCEPT THE MINUTES FROM THE DECEMBER 14, 2021 TOWN BOARD MEETING, DECEMBER 29, 2021 SPECIAL TOWN BOARD MEETING, AND THE JANUARY 04, 2022 TOWN BOARD ORGANIZATIONAL MEETING

RESOLVED, to accept the minutes from the December 14, 2021 Town Board Meeting, December 29, 2021 Special Town Board Meeting, and the January 04, 2022 Town Board Organizational Meeting as presented.

On a motion by Mrs. DuRose, seconded by Mr. Turcotte, Resolution No. 14 of 2022 was **ADOPTED**.

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Committee Reports:

Supervisor Leggett **opened** Committee Reports at 7:02 pm.

The Town Clerk reported the following documents were emailed to all Board Members:

- Town Board Minutes for the Regular Meeting December 14, 2021, Special Meeting December 29, 2021, and Organizational Meeting January 4, 2022
- Abstract #14 of 2021 and Abstract #1 of 2022
- Zoning Administrator Activity Report for December 2021
- Zoning Administrator Activity Report for Year of 2021
- Zoning Board of Appeals Minutes for November 23, 2021
- Planning Board Minutes for December 20, 2021
- Assessor Report for January 2022
- Assessor Report for 2021
- Town Clerk Monthly Report for December 2021
- Town Clerk Annual Report for 2021
- Town Court Report dated January 3, 2022

- Communications Report for January 2022
- Annual Report of Town of Chester Senior Adult Community Center dated December 14, 2021
- Resignation from Bob Walp from the Planning Board
- Letter of Interest from Bruce Goody for the Planning Board
- Letter of Interest from Kathy Bilfield for the Planning Board and Bryan Bilfield for the Zoning Board
- Copy of Warren County Connection for January 2022

Town Board Reports:

Mr. Turcotte reported that he worked on a yearend report for the Transfer Station and will share it when all the numbers are in.

Mrs. DuRose said she resubmitted the streetlights that were out to National Grid, watched an interesting program on a local channel about using brine on the roads, and congratulated Ralph Bartlett on becoming the Warren County Fire Coordinator.

Mr. Packer reported that he met with Brett Hitchcock, Marion Eagan, and the Supervisor to go over Parks and Rec., removed more seats from the auditorium, and said he has not heard anything back from National Grid concerning the two lights he requested.

Supervisor Leggett presented:

Supervisor's Year End Review for 2021

Dynamite Hill Recreation Area

- A great family place. 2021 was one of the busiest winters at Dynamite Hill. The sledding hill was extremely popular as was the ice rink.
- All of this is made possible by the dedication and expertise of Highway Superintendent Jason Monroe who is in charge of the snowmaking and Parks and Recreation Foreman Brett Hitchcock and his crew who take meticulous care of the ice.
- The snowshoeing and cross-country skiing trails complement the assets of Dynamite Hill and the Caroline Fish trail system.
- Sylvia Redmond, Fred Culver, and Lynn Douglas kept the lift going and the warming hut warm and friendly.



Pickleball Passion

- There are a several active and avid pickleball groups that make great use of the Town's outdoor courts. They now can play inside during the winter

on the newly renovated gymnasium court.

- Our community is filled with active seniors and the Town is committed to providing recreational facilities for all.

The Old Pottersville Cemetery

- With special thanks to the Chestertown Rotarians who have taken on the cleaning and repairing of some of the oldest headstones in the Town and preserving the history of our community for generations more.
- The Rotarian's efforts were supported by the Town's Parks and Recreation department when and where needed.



Biofuels Delivery

- Delivery of pellets, as per public bid, arrive to fill up the silo. Sr Building Maintenance Mechanic, Bill Rowell oversees the operations of the Town Hall's dual-fuel heating system.
- Equipped with both oil and wood pellet fired furnaces, the Town can take advantage of prices for cost savings.
- During 2021 the Town Hall did not burn much wood pellets due to price and other technical difficulties that hampered the system.

Horicon Supervisor Sylvia Smith takes oath of office at Warren County

- It was a pleasure to work with Horicon Supervisor Sylvia Smith during 2021. She brought a sure, bright voice to the Board of Supervisors and solidified working relations with the Town of Chester on several items, including the form and structure of the Chester Horicon Youth Commission.



New Seating for the Town Hall Auditorium

- With the help of Councilman Mike Packer and the generosity of the owner of the old Pottersville Central School, Chipper McKenna, efforts to replace the old seats with the newer seats from Pottersville were started. A completion date of Spring 2022 is anticipated.



Meeting the Housing Need in Town

- Chipper McKenna, owner of the former international headquarters of Word of Life, and former Pottersville Central School, plans to create 22 market rate apartments in

the renovated building. High building costs have deferred the construction but some work has begun.

- Housing availability is seen as the most limiting factor towards economic growth in our area. Projects like this help the Town and the hamlet of Pottersville to continue to progress.

The Attracting New Residents Strategy

- In 2021, an Adirondack Strategy for Attracting New Residents was produced, the Town Board was introduced to the program and gave support to participating in the effort to make communities that are attractive and able to support the next generation.
- Due to outside factors, the real work on the program was delayed and talks have started to organize a rollout and workshops in the Town starting in early 2022
- Pictured here is Maura Adams with the Northern Forest Center who is directing the program across the Adirondacks.



The Hudson River Boundary

- The entire western boundary of the Town of Chester is the Hudson River. We are fortunate to have claim to such a vital natural resource and economic driver.
- Access to community natural assets like the Hudson and Schroon Rivers positions the Town to be among the leaders in a vibrant recreation economy.



Another great Resource

- The Chestertown Mall continues to provide incredible service to the entire community. Residents generously give a whole array of items to the re-use center other residents are able to

obtains quality clothes and household items at no cost.

- Recycle Center Attendant, Debra Burch, sorts, arranges, and maintains the day-to-day operations. We are happy to be able to now have her full time in 2022.

Pottersville Wellhouse Renovations

- In 2021, the interior of the Pottersville Wellhouse was completed with isolated storage for chemicals and chemical injectors as well as well lighted and safe storage for water district supplies.
- The construction of the Wellhouse was funded 60% by a DOS that came through the County.



Pottersville Playground Progress

- Due to supply chain problems that plagued 2021, the new playground equipment did not arrive until November. Luckily the existing equipment is still operational.
- Parks and Recreation will implement the plans they have for installing the new playground and surrounding area in late spring 2022.

Underpinnings of the Health Center

- The Chester Horicon HHHN Health Center continues to suffer from settling.
- Councilman Packer assisted in getting contractors to look at the job, one was selected, and floors were leveled.
- It is expected that this will be a continuing problem, but fixable.



Spring Cleanup of Sidewalks and Town Roads

- Each spring starts out with the sweeping of sidewalks and roads within the hamlets of Chestertown and Pottersville.
- Lead by Parks and Recreations and

assisted by the Highway Department they make quick work cleaning up a winter's mess.



Local Board of Health Actions

- The Town Board sits as the Local Board of Health and acts on septic variance applications. The Board reviews proposed septic replacement plans for properties with severe site limitations.
- Typical projects are along the Hudson or Schroon Rivers or along lakefront lots. Protection of water quality benefits the residents of the Town and improves the value and health of our important water resources.

Winter does not like to give up

- A late-season snow on April 21st 2021 (a day before Earth Day).



Chester - Horicon Youth Commission Programs

- The Chester Horicon Youth Commission under the management of Youth Director, Mindy Conway, filled the program schedule with a wide range of activities and sports for K through 6th grade.
- Here, parent coaches are training the next crop of softball champions.



The American Legion





Valued Community Organizations



Boy Scout Troop 30



Pottersville and Chestertown Volunteer Fire Departments



Defoliators

- 2021 had the worst infestation of gypsy moths. They came quickly and defoliated many of the trees throughout the region.
- 2022 may have a recurrence, depending upon the severity of the winter and a few other environmental factors.

The Town Sand Pit

- Chester Highway Department continues to process a portion of the Town's winter road sand from the Town Sand Pit on State route 9 on the south end of Town.
- All highway personnel go through mine safety training each year and follow strict protocols to ensure safe and efficient operations.





The Chestertown Farmers Market

- The Chestertown Farmer Market is organized by and operated by a volunteer group of dedicated persons, attended by thousands, and a profitable market for dozens of vendors
- Extra traffic safety protocols were put into place

in 2021 and the Farmers Market had their 10th anniversary and another safe season.

Loon Lake Beach Well

- Parks and Recreation, along with Sterling Well Drilling installed and connected all the utilities and water lines to supply the Loon Lake Bathhouse with safe, potable water.



Attracting New Residents tour

- Greg Beckler, proprietor of Stone Bridge and Caves, hosts Councilman Aiken, and NFC staff Leslie Karisan and Adam Bailey during a tour of the Town while doing background research for the

Attracting New Residents initiative.

Parks and Water Projects

- Parks and Recreation painted the sidewalk/bridge protectors in 2021, which was obviously needed
- Also, the building in the background belongs to the Chestertown Water District and the Water Department cleared out the brush and dead trees and secured the building in 2021.



Pottersville Well Upgrade

- Further tests were done on the new Pottersville Well #3 in Summer of 2021 as part of bringing it on line. Certain DOH and DEC requirements needed to be met. All looks good.

- The priority for 2022 to connect the well to the wellhouse and complete the upgrades inside the wellhouse in order to handle a primary and a backup well system.



NACO Annual Conference

- I represented Warren County at the National Association of Counties at their annual conference near Washington DC in July and am a member of the NACO Resilient

Counties committee that work on legislation and efforts to help counties deal with natural disasters and severe events as well as other emergency and critical situations

- Vice President Kamala Harris (pictured) and House Speaker Nancy Pelosi spoke to the convention attendees.

Replacement of Water Meters

- Chestertown Water District replaced up to 90% of the old water meters with new state of the art meters that will provide accurate and real time usage.
- The project included replacing curbscocks where needed As seen here with Water Superintendent Monroe, Assistant Water Superintendent Schaefer, Deputy Highway Superintendent Peet and HEO Coyle.
- The acquisition of an excavator and a mid-sized dump truck made this work much more efficient and expedient.



Dynamite Hill Improvements

- Chester Highway paved the access road and parking lot to Dynamite Hill in 2021. The cost was split between Highway and General Fund.

- What wasn't paved was topped with shoulder stone and bare ground areas were mulched to neaten up the appearance of this jewel in the crown of the Town.

Revolution Rail Ride with Intercounty Legislative Committee

- I represent Warren County on the Adirondack Intercounty Legislative Committee. Intercounty works on issues unique to Adirondack Counties and advocate for them in Albany.
- In July 2021, Warren County hosted the contingent in North Creek and took a tour on Revolution Rail along the Hudson. Center and going clockwise are Michael Dupee, owner: Warren County Chairwoman Seeber, Johnsbury Supervisor Hogan, State Senator Stec, Assemblyman Smullen, Hamilton County Chairman Farber, and Malone



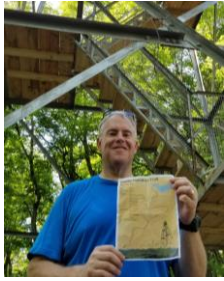
Pretty Properties in Town

- Along the Byrd Pond Road in summer, you will find one of the prettiest and most cared for property in Town, the Slayback barn and residence
- While many complaints come to the Town regarding not-so-nice places, it is good to see the abundance of well-kept homes and businesses that we can be proud of and that really define us

Loon Lake Dam Rehabilitation Plans

- In 2021 the Town of Chester received permits from the DEC for the Dam Rehabilitation plans that were submitted. Also, the Town received an \$87,000 grant from the State that covered 60% of the engineering costs
- We are now waiting for the announcement of the next round of grants that can be used for the actual work.
- The Town thanks the Loon Lake Park District Association for their management of the Boat Launch, water level, and milfoil management, that they do for the Loon Lake Park District





Opening of Swede Mtn Fire Tower Trail

- Warren County Parks Director, Tim Benway, with the crew that cut a trail and rehabbed the old Swede Mtn Fire Tower in Hague
- Senator Stec with the trail map standing by the tower. This is one more recreational asset

in this area that is driving tourism

Community Fund for the Gore Mtn Region

- The Town of Chester received a \$1,000 grant from the Community Fund for the Gore Mtn Region to help with the Pottersville Playground project
- The Fund's Board of Directors hosted an awards meeting at Dynamite Hill. Many thanks to the volunteer community member who help support community projects in our area.



Chestertown Dog Park

- Community members joined together and formed a group that raised funds and put plans on paper to make a dog park in town
- Here the group meets with Councilwoman DuRose and reporter Thom Randall for a publicity event at the proposed site on Little Tannery Rd
- The fencing has been purchased and the signs are being made and an April 2022 opening is planned

Beaver trouble on the Causeway

- Beavers were active everywhere in Town this year. Especially on Chester Challenge Trail behind the Town Hall where the completely plugged the box culvert in the causeway
- After conferring with the DEC and APA and after receiving a permit to remove the beaver blockage, sticks were removed, and normal flow was established.



Town of Chester Senior Adult Center

- The Board of Directors of the Chester Adult Senior Center honor Sr Building Maintenance Mechanic, Bill Rowell, for all his help in getting the Senior Center room up and running, as well as others.

Highway Capital Improvement Projects

- Chester Highway continued with their ambitious capital roads improvement plan, investing more than \$342,000 in 2021 alone.
- Here is a picture of Igerna Road north of Byrd Pond Rd. Other roads that were paved and/or rehabilitated in 2021 include Hudson River Drive, Vanguilder Road, Igerna Road (two sections), Dynamite Hill Rd,



NYSAC Annual Conference & Meetings

- The NYS Association of Counties held their annual meeting in Syracuse. I sit on the NYSAC Agriculture & Rural Affairs Standing Committee. The Committee puts forth resolutions that go to the State Legislature and advocate for various actions that will help the rural communities. In a state that has a large urban representation in the Legislature, committees and organizations like this help keep important rural issues up front and moving forward.



Parks and Rec Town Hall Clean Up

- The woods edge surrounding the sports fields behind the Town Hall were overgrown and falling down
- Parks and Recreation crew cleared back the brush and clean up blow

down. There is much more to do in 2022



ToC 5k-10k Race

- In 2021 the Town organized and sponsored the annual 5k – 10k race that is done in coordination with the Adk Distance Festival
- Special thanks to Marion Eagan for Herculean efforts along with Mindy Conway and many volunteers that

made this such a success, netting ~\$1,400 for rec programming.

Agriculture in the Town of Chester

- Chester is proud to have a variety of agricultural producers and events within the Town, much of it in the highlands of North Chester
- Maple Creek Farm proprietors Kevin and Heidi Feldt, on Perry Rd, open their sugar house in the spring and have a pumpkin patch and corn maze in the fall. They have made their farm family-friendly and offer a real taste of rural life in the Adirondacks.



Eagle Scout Thomas Conway

- The Town of Chester enjoys a rich tradition in Scouting, which includes a long line of Eagle Scouts
- In October 2021, Thomas Conway was awarded the highest rank in Scouting. Here he has the proud moment of pinning his mother and father, Mindy

and James Conway, as part of the ceremony.

- The Town expresses gratitude for the volunteer Scout leaders that contribute so much to the well being of our community and Nation.



Parks and Rec Equipment Replacement

- Parks and Recreation received a new 1-ton dump truck in October 2021 with an extra long noncorrosive box to handle equipment and materials more easily and for a longer period of time.

- This planned equipment replacement was delayed a year due budget concerns in 2020 and going into 2021.



Veterans Day Ceremony

- The American Legion hosted a simple and solemn Veterans Day Ceremony at the Memorial in front of the Town Hall. Joanne Ellsworth stepped

down as Commander of the Legion after many years of service. The Town of Chester thanks Commander Ellsworth for all she has done throughout her years of service to the community and Nation.



Joint Town Board Meeting with Horicon

- The Chester Town Board was hosted by Horicon Supervisor Smith and the Horicon Town Board for a joint meeting to learn more about North Warren EMS and the state of



EMS services in the North Warren District

- As a follow up to that meeting, the two towns have now launched a fact-finding committee looking into the advantages of forming an EMS Special District.

Chester Challenge Trail Workday

- Chester Challenge Trail Coordinator and Take a Peak Director, Ellie Underwood, organized a workday on the Caroline Fish cross country ski trails in November. Parks and Rec assisted with



providing woodchips from the Transfer Station. They host another workday on the Kipp Mtn Trail.

- The Town of Chester gives a big thank you to all of the volunteers who showed up and helped make our recreational assets all the more fun and safer.





Trunk or Treat in Pottersville

- Once again, a volunteer group headed up by Nicole and John Howe set up in the parking lot



of the old Pottersville School and treated well over a hundred kids to an unforgettable afternoon on Halloween

- Community spirit like this provides our youth with great experiences and makes our Town such a rich place to live.

- Special thanks to all who decorated their vehicles and themselves and make such a magical moment (on a cold rainy afternoon).

Christmas in the Town of Chester

- This year was a difficult time to celebrate the Christmas season so extra effort was made by the Town to decorate the Town Hall in 2021. There are plans to do more, especially in Pottersville in 2022.



- The Chestertown Rotary set up their Christmas with Santa display in the gymnasium for several weekends so kids could enjoy a walk through.

Now On To The New Year '22

- 2022 Goals and Projects (a sampling)
 - Complete the Pottersville well and wellhouse project
 - Complete the Pottersville Playground replacement and improvement project
 - Make improvements in the Pottersville Garden Park (include water fountain repair or replacement)
 - Install Pottersville Welcome sign on Route 9 by Glenwood
 - Move forward with Loon Lake and Schroon Lake milfoil management
 - Move forward with Loon Lake Dam rehabilitation funding
 - Complete the creation of the Friends Lake Aquatic Plant Control District
 - Complete renovations of the Town Hall Auditorium and Gym, including HVAC
 - Complete Dog Park installation with signage and parking
 - Expand Chester Challenge trails through Cunningham Community Forest
 - Plant trees in Chester Rural Cemetery and in other areas of town
 - Rehabilitate and pave more town roads
 - Identify and pursue several projects as part of the Attracting New Residents program
 - Move forward with plans for building a new Highway Garage
 - More on 2022 Goals and Projects
- The Town will concentrate on 4 program areas
 - Infrastructure
 - Highway projects
 - Water System projects

- Dam projects
- Municipal Buildings projects
- Streetscape and Parks projects
- Broadband and cell phone coverage
- Operations
 - Staffing for year-round, seasonal, and special programs in all offices and departments
 - Policy and procedures updates and compliance
 - Outfitting offices and departments with supplies and equipment that improve efficiency and safety
- Economic Development
 - Continue to work with the Chamber and Tri Lakes promoting the Town
 - Continue to work with NFC and the Attracting New Residents and identify projects to improve population demographics that build a stable and sustainable community
 - Continue to build the Town's recreational assets
 - Work towards bringing more available housing into the community
- Social
 - Continue to support the Chester Reuse Center and Food Bank
 - Work towards bringing more childcare services into the community
 - Provide social, educational, and recreational programs for children and adults

Town Supervisor's Annual Report

1. January 2022: Starts the third year of the COVID-19 Pandemic. We have worked through many challenges and changes along this journey. Our continued goal is to promote the safety and well being of our employees.
2. Chip McKenna: Owner of the old Word of Life Building on Olmstedville Road graciously donated all of the auditorium chairs to the Town. This was an outstanding donation as the seating we have is in disrepair. We are continually looking for grants and donations to finish the rest of the gymnasium.
3. Pottersville Playground: Equipment has been delivered and we are scheduled for it to be completed by June 2022. KABOOM, who we received the grant from has been very understanding with the unexpected delays due to the pandemic.
4. Halloween Storm 2019: It has taken over two years to receive the storm funds from FEMA. It has been a time consuming task but we have received close to \$200,000 back and are expecting an additional \$20,000-\$30,000 more.
5. Friends Lake Aquatic Control District (FLACD): After many years and countless meetings the FLACD has been finalized not without the help of a very generous property owner on the Lake. Thank you to Assunta Louis Properties.

6. \$36,000 Pottersville Water Grant: March 2021 we applied for a CBDG grant for the Pottersville Water District engineering. June 2021 we were notified that we had received the grant. Moving forward as per the grant agreement we will be putting the engineering cost out to bid within the next few weeks.
7. Gore Mt Region Grant: Last spring we applied for a \$1,000.00 grant and was awarded it at a ceremony at Dynamite Hill. These funds are earmarked to put towards the site work at the Pottersville Playground.
8. Pottersville Welcome Sign: In 2019, we applied to NYSDOT for a new “Welcome to Pottersville” sign to be located on State Route 9 just before entering Pottersville. Finally, we were notified the week of December 15, 2021 that a permit has been issued. It would seem that NYSDOT did not put that to the top of the pile.
9. Dog Park: We now have one. Fences have been delivered and are looking at an installation in the spring.
10. Highway 2021: 1.3 miles of chip seal on North Gore Road and 22 installed culverts. 1.4 miles of chip seal on Vanguilder Road and total reconstruction of 11 culverts. 1,100 ft. paving on East Hudson River Drive. 96” squash pipe installed on Moffitt Road, which was part of a FEMA project. 84” squash pipe installed on Walter Foote Road, which was part of a Warren County Soil and Water project. Dynamite Hill paved. Placed an order for a new tandem truck delivered 2022. There is one new pick-up truck. 30 years John Frasier retired from the Town Highway Department. COVID is still challenging, and the Town Highway is hoping for a new building.
11. Rescue Plan Funds: The Town received a check for \$166,614.89 which represents ½ of the total funds we will be receiving.
12. New Equipment Purchases 2021: Parks and Recreation Department purchased a new 2022 Ford Dump Truck and our Highway Department purchased a new F-250. We purchased a new mail stuffing machine for the Town Clerk as well as a large TV screen for our security cameras. For the gymnasium, we purchased floor covering to protect the newly finished gymnasium floor. *NOTE the Warren County Board of Elections paid for half. The Zoning office received a large TV screen to be able to show customers property lines, subdivisions, wetlands, septic locations, wells, applications, etc.
13. Loon Lake Dam Engineering Grant: This grant for over \$85,000 was to cover the engineering costs for the dam which the Town already had paid for. Having the engineering work already in place puts the Town in a great position to apply for the rehabilitation funding when it becomes available.

14. Beavers: As we all know, beavers can cause multiple problems for the flow of water. This year the Town contracted to have two removed from behind the municipal center. NYSDEC and the Town will be working on a plan to control the issue in the future.
15. Cunningham Community Forest: The last connecting leg of this project is underway. The contract to cross over private land should be finalized in the upcoming weeks.
16. Senior Center: Our seniors have settled into their new room on the second floor of the Municipal Center. The Town has purchased and installed new floors and kitchen cabinets. The Senior Board seems quite happy with the results. The Town also sent out a mailer for them asking seniors in our community what their needs are and how they can help. Replies have been coming in and it will be interesting to find out the results. We are thrilled that a group of seniors use the front lawn of the Municipal Center every week (depending on weather) for their knitting group. They are still very cautious of the pandemic, but once everything settles down I expect great things from this group.
17. Water Meters: 90% of all the new water meters have been installed in the Town of Chester. I can expect by spring that job should be complete. The meters were a great investment for the Town for the accuracy alone. I will give an update once the first round of water bills go out.
18. Town Clerk: The Town Clerk deals with all aspects of the operations of the Town including but not limited to marriage licenses, dog licenses, water and property tax bills, death certificates, permits, meeting minutes. Mindy has simplified the system of finding documents where they are at your fingertips in a moment's notice. Her accuracy is unprecedented. She is dedicated to the Town and we appreciate all that she does.
19. Youth Commission: As of today, the Town has not received any new applications for Youth Commission Director. Mindy continues to take care of the skiing and basketball programs and we thank her for that.
20. 5K/10K Race: This was the first year that the Town was responsible for organizing everything from registration to donors to sponsors. All shirts, medals and swag bags were ordered and assembled for the races. The logo was a new design and we had an outpouring of donations for the raffle. We coordinated everything from the time of the event to the food and could honestly say it was a great success.
21. Bookkeeper: Deb has done a tremendous job in the bookkeeping office. Her attention to detail is exceptional and is truly an asset to the Town.

22. Assessor's Office: The Assessor's Office has had a busy year with \$3.2 Million over the previous year's assessment, 82 Arm's Length sales which are actual sales not just transfers, New home construction and the never ending changes to the Star program.
23. Pottersville Well House: After multiple delays and misinformation we had a meeting with the Town engineers to find out what was taking so long to complete the project. Special permits, water lines and a host of other technicalities. All of which are in progress now. I am happy to report we recouped an additional unexpected \$22,018.00 in funds for the Well House.
24. Planning and Zoning: Over the past few years, the Town Zoning Office has made some long, overdue changes. The Town Zoning Administrator has proven time and time again that in order to run an office of that size you need to be fair and accurate. You need to know the law and how it applies in every situation. Zoning and Planning is one of the most important offices in a town and I have to commend our ZA on the outstanding job he has done. Revenue from last year is up 13% with 167 permits issued, 27 variances, 1 appeal, 23 site plan review, 1 subdivision, and 1 boundary line adjustment. The ZA has also tackled some of our worst complaints. We are lucky to have him.
25. Library: I am happy to report that the Town of Chester Library has received a \$7,500.00 grant for the replacement of some badly needed windows.
26. Historian: I am always in awe of the amount of history our small community has and we are fortunate to have a Historian who is always searching for more. Our past is vital to our future and I applaud the job Donna does.
27. Court: The Town Court took in \$117,000.00 this year. Last year, the Town Court closed a total of 2,030 VTL Charges and 56 Criminal Charges.
28. Parks and Recreation: After 34 years, Edward Wallace retired from Parks and Recreation. Over the past year, this department was responsible for the maintenance and upkeep of the Town cemeteries, the Town Beach, Dynamite Hill, sidewalks, lawns, flowers, etc. They have done an outstanding job and I would like to thank Brett Hitchcock for his ability to manage such a large undertaking.

Sadly, we have lost 25 community members, including Fred Monroe, past Supervisor of the Town of Chester. My thoughts and prayers are with their family and friends.

I would also like to thank all of the Town employees that I work with on a daily basis. I have never met such a dedicated group of people who care about the Town and its future.

Supervisor Leggett **closed** Committee Reports at 7:26 pm.

Privilege of the Floor:

Supervisor Leggett **opened** Privilege of the Floor at 7:26 pm by introducing North Warren EMS Representative, David Betts.

David Betts said he was a member of the North Warren EMS and reported that in December there were 34 calls in Chester, 10 in Horicon, and for mutual aid; Schroom Lake 1, Warrensburg 5, Johnsburg 5, and Minerva 1 for a total of 56 calls. There were 598 calls for the year.

Supervisor Leggett **closed** Privilege of the Floor at 7:28 pm.

New Business:

Supervisor Leggett **opened** New Business at 7:28 pm.

Septic Variance Application (#SV2021-08) Gruner:

Supervisor Leggett asked Robert Mann (via Zoom), engineer representing the Gruners, if there was anything he would like to say pertaining to the Septic Application.

Supervisor Leggett commented that Mr. Mann's mic was on but they could not hear him.

Supervisor Leggett asked the Board if they had any questions on this Application.

Mr. Turcotte said that he had questions for the engineer.

Supervisor Leggett asked Mr. Mann if he could type in the chat.

Mr. Turcotte said that his question for the Applicant in regard to the completeness of the Application is on the site plan; one of the neighbor's property the well could not be found and the house is not vacant so he would really like to see where the well is. Mr. Mann said that the survey did not locate the well. Mr. Turcotte commented that just because the surveyor did not locate one doesn't mean that one does not exist. Larry would like clarification on what their water source is.

Mr. Turcotte asked what the boundary condition was for the test pit area and there is no ground water noted. There was clay in the description and he wasn't sure if that was the indicator of the boundary layer.

Mr. Turcotte would like to know the application rate that was used, how many gallons per square foot. Mr. Mann commented that it was on the cover sheet of the septic design.

Larry also would like to see the contour lines more clearly on the site plan.

Larry also has a question about running the trenches up and down the existing slope that is there and if they were going to keep the trenches level or if the trenches themselves were going to be sloped. Mr. Mann wrote level in the chat. Larry said that he would like to see the grading for that because right now they are running up and down the slope, usually they are parallel. Mr. Mann wrote that there was no room to run them parallel. Larry is concerned about the neighbor's property.

Larry's last question was asking if there was PVC pipe in the infiltrator. Mr. Mann wrote no, they are a complete unit.

Mr. Turcotte would also like to refer this Application to Cedarwood Engineering for review.

RESOLUTION NO. 15 OF 2022: DEEM SEPTIC VARIANCE APPLICATION #SV2021-08 FOR KATHERINE AND JOSHUA GRUNER FOR PROPERTY LOCATED AT 122 CHESTER SHORES DRIVE TO BE COMPLETE AND SET A PUBLIC HEARING FOR FEBRUARY 08, 2022 AT 7 P.M.

WHEREAS, Consultant Engineering Services PLLC has submitted a Septic Variance Application (#SV2021-08) for Katherine and Joshua Gruner for property located at 122 Chester Shores Drive, Chestertown, New York, Tax Map #: 86.18-1-58, and

WHEREAS, the Town Board, acting as the Local Board of Health, has reviewed the septic variance application and is satisfied with its completeness,

BE IT RESOLVED, the Town Board, acting as the Local Board of Health, deems Septic Variance Application #SV2021-08 for Katherine and Joshua Gruner for a property located at 122 Chester Shores Drive, Chestertown, New York to be complete, and

BE IT FURTHER RESOLVED, to refer the Gruner Septic Application to Cedarwood Engineering as Town Engineer for its evaluation and opinion at the expense of the Applicant, and

BE IT FURTHER RESOLVED, the Town Board, acting as the Local Board of Health, sets a Public Hearing for #SV2021-08 on Tuesday, February 08, 2022 at 7 pm at a Regular Town Board Meeting and directs the Town Clerk to notice the public hearing in the Post Star newspaper.

On a motion by Mr. Turcotte, seconded by Mr. Packer, Resolution No. 15 of 2022 was **ADOPTED**.

AYE 4 NO 0

Septic Variance Application (#SV2021-09) Campbell:

Supervisor Leggett commented that a Town of Chester water main was found during the installation from #SV2021-07 that caused new variances to be requested.

RESOLUTION NO. 16 OF 2022: DEEM SEPTIC VARIANCE APPLICATION #SV2021-09 FOR CHRIS CAMPBELL FOR PROPERTY LOCATED AT 54 RIVERSIDE DRIVE TO BE COMPLETE AND SET A PUBLIC HEARING FOR FEBRUARY 08, 2022 AT 7 P.M.

WHEREAS, Chris Campbell has submitted a Septic Variance Application (#SV2021-09) for property located at 54 Riverside Drive, Chestertown, New York, Tax Map #: 104.10-6-8, and

WHEREAS, the Town Board, acting as the Local Board of Health, has reviewed the septic variance application and is satisfied with its completeness,

BE IT RESOLVED, the Town Board, acting as the Local Board of Health, deems Septic Variance Application #SV2021-09 for Chris Campbell for a property located at 54 Riverside Drive, Chestertown, New York to be complete, and

BE IT FURTHER RESOLVED, the Town Board, acting as the Local Board of Health, sets a Public Hearing for #SV2021-09 on Tuesday, February 08, 2022 at 7 pm at a Regular Town Board Meeting and directs the Town Clerk to notice the public hearing in the Post Star newspaper.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 16 of 2022 was **ADOPTED**.

AYE 4 NO 0

Contracts:

Mrs. DuRose asked about the contract with All Brands. Supervisor Leggett said that they have not been able to contact All Brands and as per the Contract they were suppose to pay the Town at the end of every month and they have not paid the Town since last summer so until the 2021 Contract is fulfilled he does not recommend renewing the contract.

Karen asked if the bottle were still being picked up. Supervisor Leggett said that Parks and Rec used to take the bottles to Warrensburg to redeem them.

Mrs. DuRose asked about the lease agreements. Mrs. Eagan said she included them n the packets for everyone to have. Supervisor Leggett said they raised the rents two years ago.

Mr. Turcotte asked if the leases were expired. Mrs. Eagan commented that not all of them are yearly.

Mr. Turcotte asked Mr. Schachner if there was an issue with a tenant being out of their lease. Mr. Schachner replied that if there is a tenant that you don't want and they are out of their lease it could be a good thing. Mark would encourage having a lease.

Marion would like all of them brought up to date.

RESOLUTION NO. 17 OF 2022: AUTHORIZE SUPERVISOR LEGGETT TO SIGN THE FOLLOWING YEARLY CONTRACTS, AGREEMENTS AND PROFESSIONAL SERVICE AGREEMENTS FOR 2022 WHEN IN A FORM ACCEPTABLE TO THE ATTORNEY FOR THE TOWN

WHEREAS, there are contracts that need to be signed annually,

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following yearly contracts, agreements, leases and professional service agreements when in form acceptable to the Attorney for the Town:

- Cedarwood Engineering, Engineering for the Town
- Miller, Mannix, Schachner and Hafner, Attorney for the Town
- Loon Lake Park District Association for Management Oversight
- Mountain Medical Services, for CDL drug testing

- Glens Falls Animal Hospital
- Chester Horicon Health Center Operations and Maintenance Agreement
- Renewal of Agreements with Turning Leaf Counseling
- JGS Recycling and Hauling
- Plan It Waste, for metal recycling
- Ace Carting, dumpster Town Hall
- Warren County Solid Waste and Recyclable Processing IMA
- Warren County Combating Aquatic Invasive Species IMA
- Warren County Local Tourism Promotion and Development IMA
- Town of Hague for use of Chester Animal Shelter
- Town of Horicon for use of Chester Animal Shelter
- Town of Chester Senior Adult Community Center
- Friends Lake Aquatic Control District Agreement
- Williamson Law, Accounting and Payroll
- Adirondack Park Local Review Board

On a motion by Mr. Turcotte, seconded by Mr. Packer, Resolution No. 17 of 2022 was **ADOPTED.**

AYE 4 NO 0

RESOLUTION NO. 18 OF 2022: AUTHORIZE TOWN CLERK TO ADVERTISE FOR POSTING OF WEIGHT LIMITS ON TOWN ROADS AND AUTHORIZE HIGHWAY SUPERINTENDENT TO POST WEIGHT LIMITS ON TOWN ROADS WHEN DEEMED APPROPRIATE

WHEREAS, is it necessary to limit the weight of vehicles on Town roads during periods of spring thaw to avoid damage to the roads,

BE IT RESOLVED, the Town Clerk is authorized to advertise for posting of weight limits on Town Roads and the Highway Superintendent is authorized to post roads for weight restrictions when deemed appropriate.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 18 of 2022 was **ADOPTED.**

AYE 4 NO 0

RESOLUTION NO. 19 OF 2022: AUTHORIZE THE TOWN OF CHESTER MUNICIPAL CENTER AS THE OFFICIAL POLLING PLACE IN THE TOWN OF CHESTER

WHEREAS, the Town of Chester is required to designate an official polling place each year, and

BE IT RESOLVED, the Town authorizes the Town of Chester Municipal Center at 6307 State Route 9, Chestertown as the official polling place in the Town of Chester.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 19 of 2022 was **ADOPTED.**

AYE 4 NO 0

RESOLUTION NO. 20 OF 2022: AUTHORIZE THE TOWN SUPERVISOR TO APPLY FOR A 60 DAY EXTENSION FOR FILING OF AUD

WHEREAS, the Town is required to submit an Annual Update Document to the NYS Office of the State Comptroller within 60 days of year end, and

WHEREAS, the Town may receive an extension of 60 days to submit the AUD, and

WHEREAS, historically the Town has needed the extra time to prepare and submit the AUD,

BE IT RESOLVED, Supervisor Leggett is authorized to request from the OSC a 60 day extension to submit the AUD for 2021.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 20 of 2022 was **ADOPTED**

AYE 4 NO 0

Farmers Market:

Mr. Packer said that he is opposed to having it out front and he hopes that no one ever gets hit.

RESOLUTION NO. 21 OF 2022: GRANT PERMISSION TO THE CHESTERTOWN FARMERS MARKET TO USE THE FRONT LAWN OF THE TOWN HALL EACH WEDNESDAY FROM JUNE THROUGH SEPTEMBER 2022

WHEREAS, the Chestertown Farmers Market has used the front lawn of the Town Hall since 2012 with great success and safety, and

WHEREAS, the Farmers Market request permission to use the front lawn for the weekly Farmers Market in 2022 - their 11th season,

BE IT RESOLVED, the Town Board grants permission to the Chestertown Farmers Market to use the front lawn of the Town Hall each Wednesday from June through September 2022.

On a motion by Mr. Turcotte, seconded by Mrs. DuRose, Resolution No. 21 of 2022 was **ADOPTED**.

AYE 3 NO 1

Mr. Packer - Opposed

RESOLUTION NO. 22 OF 2022: AUTHORIZE SUPERVISOR TO APPLY FOR GENEROUS ACT GRANT

WHEREAS, the Adirondack Foundation Generous Acts 2022 funding round is now open, and

WHEREAS, the Town has successfully applied for this grant in the past to fund worthy community-building projects, such as the refinishing of the gymnasium floors,

BE IT RESOLVED, the Town Board authorizes Supervisor Leggett to apply for a Generous Act Grant yet to be determined and at no cost to the Town, and

BE IT FURTHER RESOLVED, that the Supervisor will inform the Town Board of the project and project amount before submitting the application.

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 22 of 2022 was **ADOPTED**.

AYE 4 NO 0

RESOLUTION NO. 23 OF 2022: AUTHORIZE SUPERVISOR TO ENTER INTO AN AGREEMENT FOR CYBER SECURITY AND MANAGED SERVICE PROVIDER SERVICES

WHEREAS, in July 2019, New York passed the Stop Hacks and Improve Electronic Data Security (SHIELD) Act, a law that amends the existing data breach notification law and imposes

more data security requirements on companies who collect information on New York residents, and

WHEREAS, Managed Service Providers (MSPs) can help with compliance of the SHIELD Act and with other Information Technology (IT) services including recommendations for software and hardware, and

WHEREAS, proposals for IT Managed Services, including SHIELD Act compliance have been obtained and reviewed by the Supervisor and Deputy Supervisor,

BE IT THEREFORE RESOLVED, the Town Board authorizes Supervisor Leggett to enter into a month to month agreement with CST Group, Inc. for IT Managed Services and SHEILD Act compliance services for an annual amount not to exceed \$10,000 and to be paid out of Budget Code 1680.4 Central Data, or other code as appropriate, and

BE IT FURTHER RESOLVED, the Town Board appropriates \$10,000 from A1990.4 Contingent Account to A1680.4 (or other appropriate code) for Cyber Security and Managed Services.

On a motion by Supervisor Leggett, seconded by Mr. Turcotte, Resolution No. 23 of 2022 was **ADOPTED**.

AYE 4 NO 0

Friends Lake Aquatic Plant Control District:

Supervisor Leggett stated that the Town has not received the updated map from the engineers, so we will continue discussion at the February 8th meeting.

RESOLUTION NO. 24 OF 2022: ACCEPT BOB WALP'S RESIGNATION FROM THE PLANNING BOARD

WHEREAS, Bob Walp has resigned from his position as Board Member on the Town of Chester Planning Board effective December 31, 2021,

BE IT RESOLVED, the Town Board accepts the resignation of Bob Walp and thanks him for his service to the Town.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 24 of 2022 was **ADOPTED**.

AYE 4 NO 0

RESOLUTION NO. 25 OF 2022: APPOINT BRUCE GOODY TO THE PLANNING BOARD

WHEREAS, Chester resident Bruce Goody has expressed interest in being on the Town of Chester Planning Board,

BE IT RESOLVED, the Town Board appoints Bruce Goody to fill Bob Walp's unexpired term on the Planning Board starting on January 12, 2022 and expiring December 31, 2027, and

BE IT FURTHER RESOLVED, the Town Board directs Mr. Goody to take the oath of office with the Town Clerk within 30 days of his appointment to the Planning Board.

RESOLUTION NO. 26 OF 2022: APPOINT KATHY BILFIELD TO THE PLANNING BOARD

WHEREAS, Chester resident Kathy Bilfield has expressed interest in being on the Town of Chester Planning Board,

BE IT RESOLVED, the Town Board appoints Kathy Bilfield to fill the vacancy left by the resignation of Al Matrose (in October 2021) with her term starting on January 12, 2022 and expiring December 31, 2028, and

BE IT FURTHER RESOLVED, the Town Board directs Mrs. Bilfield to take the oath of office with the Town Clerk within 30 days of her appointment to the Planning Board.

RESOLUTION NO. 27 OF 2022: APPOINT BRYAN BILFIELD TO THE ZONING BOARD OF APPEALS AS ALTERNATE

WHEREAS, Chester resident Bryan Bilfield has expressed interest in being on the Town of Chester Zoning Board of Appeals,

BE IT RESOLVED, the Town Board appoints Bryan Bilfield as alternate on the Zoning Board of Appeals starting on January 12, 2022 and expiring December 31, 2022, and

BE IT FURTHER RESOLVED, the Town Board directs Mr. Bilfield to take the oath of office with the Town Clerk within 30 days of his appointment.

RESOLUTION NO. 28 OF 2022: REAPPOINT VICTOR GRECO TO THE ZONING BOARD OF APPEALS

WHEREAS, Chester resident Victor Greco was appointed to fill the unexpired term of John MacMillen on the Zoning Board of Appeals in October 2021 with the term ending December 31, 2021,

BE IT RESOLVED, the Town Board appoints Victor Greco to a regular five (5) year term on the Zoning Board of Appeals starting January 1, 2022 and ending December 31, 2026.

On a motion by Mr. Packer, seconded by Mrs. DuRose, Resolution No. 25 of 2022 through Resolution No. 28 of 2022 were **ADOPTED**.

AYE 4 NO 0

Senior Exemptions:

Supervisor Leggett asked the Clerk for the Assessor, Marion Eagan, to give an update.

Ms. Eagan said that the State has given the Town the option for our senior seniors, not our enhanced seniors, to not have to reapply this year and base it on what they had last year. This is an option, but it has to be by resolution on whether you want them to submit their income for 2021 or we base it on their income from 2020.

Mrs. DuRose asked what a senior senior was. Marion commented that they are a lower income level and their incomes don't really change drastically, most are based on their social security.

RESOLUTION NO. 29 OF 2022: TOWN ASSESSOR - AUTHORITY TO GRANT EXEMPTIONS ON THE 2022 TOWN ASSESSMENT ROLL

WHEREAS, on December 26, 2021, Governor Kathy Hochul issued Executive Order No. 11, declaring a State disaster emergency for the entire State of New York due to the COVID-19 pandemic; and

WHEREAS, this State disaster emergency has resulted in limited hours in municipal offices in the Town of Chester and rendered senior citizens and individuals with disabilities residing in Chester homebound. These factors combined have made it difficult, if not impossible, for many

in these populations to file their real property tax exemption applications in person and many, further, lack the ability to file such applications online; and

WHEREAS, in recognition of the above problems caused by the pandemic, Governor Hochul issued Executive Order No. 11.1 on December 26, 2021, thereby extending Executive Order No. 11. This extension of the Governor's Executive Order modifies subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, the effect of which permits the governing body of an assessing unit (i.e., the Town Board of the Town of Chester to adopt a Resolution directing the Assessor to grant exemptions on the 2022 assessment roll to all property owners who received such exemptions on the 2021 assessment roll (i.e., senior citizens and individuals with disabilities with limited income), thereby dispensing with the need for such persons to file renewal applications to request such exemptions, and further dispensing with the requirement that assessors mail renewal applications to such persons; and

WHEREAS, Executive Order 11.1 further allows the governing body of said assessing unit, in any such Resolution, at its option, to include procedures by which its Town Assessor may require a renewal application to be filed if he has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner or died; and **WHEREAS**, pursuant to said Executive Order, the Town Board of the Town of Chester wishes to adopt such Resolution directing the Town Assessor of the Town of Chester to grant exemptions on the 2022 assessment roll to all eligible senior citizens and individuals with disabilities with limited income, and granting the Town Assessor of the Town of Chester the authority to require renewal applications for due cause, as discussed above, utilizing procedures outlined below;

NOW THEREFORE, BE IT RESOLVED, pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, that the Town Board of the Town of Chester hereby directs the Town Assessor of the Town of Chester to:

1. Grant exemptions on the 2022 assessment roll to all individuals who received the senior exemption on the 2021 assessment roll and all individuals who received the exemption on the 2021 assessment roll because they were recognized as a person with disabilities and limited income, thereby dispensing with the need for any such individuals to file renewal applications for such exemptions, except that;
2. The Town Assessor may, in his sole discretion, require a renewal application to be timely filed with his office if he has reason to believe that any such individual, who qualified for the aforementioned exemption on the 2021 assessment roll, may have since changed their primary residence, added another owner to the deed for the relevant property, transferred such property to a new owner or died. If the Town Assessor requires such renewal application be filed, he shall notify the owner of the subject property of such requirement by regular mail, with such notice shall containing instructions on how to file the renewal application. Said renewal application may be returned by mail or by making an appointment to drop same off at the Town Assessor's office,

Hearing no objection, the Town Board of the Town of Chester pursuant to the authority granted by Executive Order No. 11.1, issued by the Governor of the State of New York, does hereby

direct the Town Assessor of the Town of Chester to grant exemptions on the 2022 assessment roll in accordance with the Resolution attached hereto.

On a motion by Mr. Packer, seconded by Mr. Turcotte, Resolution No. 29 of 2022 was **ADOPTED**.

AYE 4 NO 0
Councilman Aiken - Absent

RESOLUTION NO. 30 OF 2022: ACCEPT BOTH ABSTRACTS OF AUDITED VOUCHERS AND AUTHORIZES PAYMENT

WHEREAS, the Town Clerk has entered the vouchers and created Abstract No. 14 of 2021 and Abstract No. 1 of 2022 of Audited Vouchers, and

WHEREAS, the Town Board has reviewed the Abstracts,

BE IT RESOLVED, the Town Board accepts both Abstracts of Audited Vouchers and authorizes payment as presented.

No. 14 of 2021	
General A	\$13,531.10
Highway DA	\$43,147.00
Library L	\$318.24
Other TA	\$5,895.12
Total	\$62,891.46

No. 1 of 2022	
General A	\$53,883.58
Highway DA	\$431.52
Chestertown Water SW1	\$325.00
Pottersville Water SW2	\$7,800.50
Other TA	\$77.50
Total	\$62,518.10

On a motion by Mrs. DuRose, seconded by Mr. Packer, Resolution No. 30 of 2022 was **ADOPTED**.

AYE 4 NO 0

Covid Policy:

Mrs. DuRose asked how the Town was handling the employees out with Covid.

Supervisor Leggett replied that we are having them use their sick time and asked Mr. Schachner if he was aware of any benefit pay out due to Covid. Mr. Schachner commented that he believes that they are doing like Craig described and he doesn't believe that there has been an amendment to the executive order, at least not on this issue.

Supervisor Leggett said to put it into perspective the highway went home for five (5) weeks and there wasn't anything in place and the Town paid them for five weeks. We took precautionary measures and we still do. We have gone to great extent to keep our employees safe; we have bought them personal perspective equipment, we have modified schedules, and densities so they would all be safe. Now when you come down with sick with the Covid, should the tax payer also pick up the cost of these employees being sick as well. For example, five weeks on full pay that the Town has already paid for, should the Town do more on that.

Mrs. DuRose commented that she does not want our employees coming to work sick.

Marion said that they sent the highway home this week, they only worked half days. They already had two out and we were trying to keep them apart. Craig said that we paid them and it was preventative.

Craig said that the whole reason behind accrued sick time is to use it when you are sick and we will continue to look into it and comply. Our Union employees get 12 sick days a year.

Marion commented that it is not just our highway; this is a very bad time for all of us. Look at the Clerk's Office, people are in and out of her office all day and you don't know if they have been in contact with someone or not. If we were going to have new rules it would have to encompass this building as well.

Craig said he would follow up with Mark.

Mindy commented that she finds it very difficult that we are paying our employees to hopefully going home and staying home and not running around when we send them home from work but we are not paying our employees to stay home when they are sick. There are three employees that are forced to stay home right now are having to use their sick or vacation time when other people who are working we are allowing them to go home and we are paying them for a full days work. Craig commented that it is not an easy mess. Mindy said it is not easy but we have had people in the Town Hall that have had to take time off to take care of family members and then they came down with it. Luckily they had two weeks vacation or sick time to use, where normally at the end of the year you don't have time left because your were trying to use it all up. Mindy said that she wishes that the Board would come up with something to make it fairer for all the employees.

Karen asked what happens at the end of the year when you run out, you don't get paid. Mindy reply that that was correct.

Mindy would like to see a policy because this is not going away. Some places are not accepting the at home tests in order to get paid from work. It is not always ourr choice to have to stay home.

Larry asked if any of the Board members were planning on attending the AOT Meeting. Craig said they cancelled having the meeting in person this week and it will only be held virtually.

On a motion by Mrs. DuRose, seconded by Mr. Packer, meeting adjourned at 8:28 pm.

AYE 4 NO 0

Respectfully submitted,

Town Clerk

DRAFT