



## **Town Board**

### **Regular Meeting**

### **December 12, 2023**

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The Town Board of the Town of Chester convened at the Town of Chester Municipal Center, 6307 State Route 9, Chestertown, New York, at 7:00 pm.

#### **Roll Call:**

Supervisor Craig Leggett – Present  
Councilperson Chris Aiken - Present  
Councilperson Karen DuRose – Present  
Councilperson Mike Packer – Present  
Councilperson Larry Turcotte – Present  
Deputy Supervisor Marion Eagan – Present  
Town Clerk, Mindy Conway – Present  
Attorney for the Town, Mark Schachner – Present

#### **Regular Meeting:**

Supervisor Leggett **opened** the Regular Town Board Meeting at 7:00 pm with the Pledge of Allegiance led by Councilman Packer.

Supervisor Leggett said that this is Councilman Packer's last Board Meeting and on behalf of the Town and the Town Board we have a Certificate of Appreciation for you for all your years of service to our community as a Town Board Member and as an all-around helping hand whenever needed. On behalf of the Town Board, we wish you the best in your future endeavors. You served the Town long and well.

#### **Committee Reports:**

Supervisor Leggett **opened** Committee Reports at 7:01 pm.

#### **The Town Clerk reported the following documents were emailed to all Board Members:**

- Abstract No. 12
- Town Board Minutes for the Regular Meeting November 14, 2023
- Zoning Administrator's Activity Report for November 2023
- Planning Board Minutes for November 20, 2023
- Zoning Board of Appeals Minutes for November 28, 2023
- Assessors Report for December 2023
- Town Clerk Monthly Report for November 2023
- Town Court Report dated December 1, 2023
- Youth Commission Report for November 2023
- Communications Report for December 2023
- Resignation Letter from Bookkeeper Deb Runyon

#### **Town Board Reports:**

Councilperson Aiken reported that he attended CSEA meetings, the Rotary Memory Tree lighting, the Rotary Christmas with Santa that was held last Saturday and as part of his report he would like to thank Councilman for everything he has done for Town, thanks Mike for your many years of service and dedication. He would also like to thank Supervisor Leggett for his

vision, dedication, hard work, and results that he has delivered through his tenure as Town Supervisor. His record speaks for itself, but for those who are unfamiliar with that record he would like to note of Supervisor Leggett's work over the past eight (8) years, which include: bringing the Loon Lake Dam project, new highway garage, Chester water upgrade to a point being funded, a three (3) million-dollar fund balance, a revitalized downtown, the retention of the North Warren EMS, Farmers Market, Christmas light on the front lawn, Pottersville Christmas lighting, major upgrades to the Town's gymnasium including flooring lights and new bleachers, a dog park, a Senior Center, a Daycare Center, continued Loon Lake milfoil control funding, town access to Friends Lake, combined Chester/Johnsburg Fire District, paving 160 miles of town roads, expansion of broadband, internet, and cell service, townwide cleanup including the demolition of the old Chester Garage, adding two (2) hike to the Chester Challenge, adding the Cunningham Loop Recreational Trails, a snow gun and multiple other enhancements at Dynamite Hill, made Pottersville Playground and other enhancements, helped with rehab of the Darrowsville and Pottersville Cemeteries, worked on getting additional pickleball courts and a Chestertown Playground, big support for the Historical Society, library and food pantry, new town trucks, purchase of the Priory property which has incredible potential for our town, navigating the STR (Short-Term Rental) regulations to help keep NYS out of our local business, all of the accomplishment that will help maintain this town keep its competitive advantage for year to come. Notably as well is Craig's hard work on the County Board of Supervisors, which has not only helped make Warren County a better place to live but our town as well.

Supervisor Leggett thanked Chris Aiken.

Councilman Packer said he had nothing important. He did the audit with Karen DuRose.

Councilwoman DuRose thanked Mike for everything he has done and Craig, Chris hit the nail on the head saying what you did. Craig did a great job leading us forward the last eight years. Karen said she attended the Zoning Board Meeting by Zoom, had many phone calls concerning the holiday lights which came together and all the remarks on Facebook were wonderful, and a majority of her time was spent with Michael Packer doing audits.

Councilman Turcotte said that this month he spent a lot of time on the highway garage, attended a meeting with the design engineer doing the plans and he is basically ready to move on to the next phase pending our approval, we got some preliminary cost estimates, and he is currently working with him to go over some materials to reduce some costs. He spoke with the Highway Superintendent about construction types and materials. Had a lot of phone calls to make sure everyone was on board, and he was not just going down some dead-end road.

(Town Clerk noted there were technical difficulties and had to restart Zoom)

Councilman Turcotte continued said there were a lot of correspondence on the highway garage. He thanked Craig for his term in office he thinks Chris hit the nail on the head and he can't really follow up any better than that and he knows the Town is in a better position now than when we started, and he looks forward to the fruits of his efforts for years to come. The real impact of an administration isn't known for decades later sometimes. Thank you.

Supervisor Leggett thanked everyone and said that it is a Board effort. One thing Fred Monroe said was that he can't do anything by himself, it is the Town Board that makes the vote on things.

## Supervisor's Report:



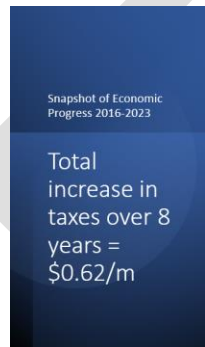
When he ran eight (8) years ago it was on the platform of fiscal conservatism and forward thinking.

We have a beautiful place to start here with our town hall that houses quite a lot.



This gives you an idea of fiscally conservative, that

over the last eight (8) years if you have a \$200,00 home you are paying \$12.40 more than you were eight years ago. Our taxable assessment went up 52 million dollars and our asset on just property and building have gone up 1.8 million dollars and that does not include all of our vehicles.



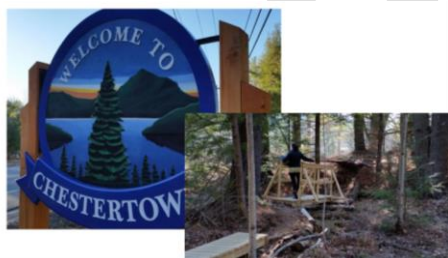
Tax Levy over Time				
Chestertown			Difference	
Funds in Tax Bill	2016 RATE	2024 RATE	2016-2024	
Warren County	\$3.95	\$3.67	-\$0.28	
A/DA/L	\$1.48	\$1.44	-\$0.04	
NWEMS	\$0.00	\$0.38	\$0.38	
Chester Fire	\$0.83	\$0.83	\$0.00	
Total Tax Rate	\$6.25	\$6.32	\$0.062	
Cost/\$200,000	\$1,250.80	\$1,263.20	\$12.40	
Taxable Assessment				
2016	2024	Difference	Ave Per Year	
\$712,486,659	\$764,990,925	\$52,504,266	\$6,563,033	
Property and Buildings				
2016	2024	Difference	Ave Per Year	
\$9,452,448	\$11,257,645	\$1,805,197	\$225,650	



Starting out in 2017 the St. Patty's Day Parade with Senator Betty Little and Carol and Fred Monroe and meet Senator Schumer at one of the first meeting.



We revamped the Zoning Codes. Two and a half years before he took office, he sat in on all the Zoning and Planning Board Meetings as well as the Town Board Meetings. We are a customer service organization and we pulled together a group from Zoning, Planning, and community and what he thought would take about six (6) months took about two (2) years.



We got new signs.  
We got new bridges up on trails.

A lot of roadwork.  
This is on Kingsley Lane working with

Soil and Water Conservation to be able to keep sediments out of Loon Lake.







Here is John West who retired, we had a lot of retirements over the last eight (8) years. John was with us for over 30 years and was in charge of Parks and Rec. and we started the improvements on all the planters around the hamlets and that effort continues.



Memorial Day Parade. Our town is always great for all the parades that happen here that we host, whether it is Woofstock or the YMCA opening up the Adirondack Center over in Horicon and that story continued with the Y coming here.



Schroon Lake is always concerned with the Lake level. Went out with the Corp of Engineers, Schroon Lake



Commissioners, and others to see what we could do to keep the flow going to the dam.



One of the first things that was done that first summer was to build a house for the decontamination station that was built by our labor.

Also, one of the first things during that first year was making space and a place for the pellet fired steam boiler.



We supported the Historical Society for the dedication of Darrowsville Church.

Paving of roads, we have paved a lot of roads. This is Stonebridge Road.



Also, what got installed during the first year was a new fixed handle lift and lift house. Thank you, John Nick and Chris Aiken for being the power behind it all and Rotary is a good powerhouse behind our Dynamite Hill Recreation area.



• April 27 2017

One of the first things we did in 2017 was the Town of Chester Economic Development Initiative. We had over 80 people and hosted dignitaries to lead this event and we pulled this together to get ideas from the community to guide us. Through that community input it still guides us. Quality of life.



One of those quality of life was in downtown Pottersville.



4<sup>th</sup> of July. Another event we always host here and thanked our EMS and our fire companies. They do a great job of keeping us well protected and we all get to enjoy these events because they have our back.

In 2017 was the logging at Dynamite Hill. We are still recouping some from the logging. We have our trails back in really good shape.



The Soil and Water Conservation District has been helping us with culverts. This is on Wood Wells Road. This new

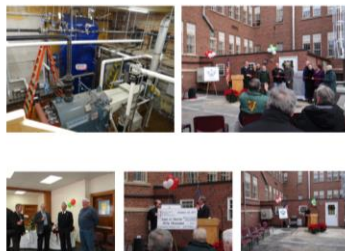


culvert is for amphibians and fish to be able to make it through. The culverts are now sized large for extreme events and interconnectivity.

Another event we sponsor on our property is the 5K/10K Race. This is from when the Helpers Fund helped it out. Then we took it over as a town and now Rotary has taken it on.



• November 29, 2017



We had a double dedication, a ribbon cutting for the steam boiler project and for the Cunningham Community Forest. The Peckham Family generously donated \$50,000 toward the purchase.



Pottersville Water. We needed to drill a new well, so this was the start of it in 2018. We also had the “big dig” to take care of contamination at the highway garage.

• November 7, 2018



Parade in November and we hosted everyone inside after the parade for Veteran’s Day. We always appreciate the then Commander Ellsworth and her little crowd giving us songs.

Upstairs is the library, and this is story hour with Miss Wendy reading and playing guitar. The other picture is the Planning Board and there are about three (3) members that are still the same. We really appreciate all the folk that do sit on our boards. The service to the community is well appreciated. So, thank you to all that are serving and had served on all our boards.



Working on Pottersville Wellhouse and working on Pottersville waterlines.

This picture has been an inspiration for years. If you add up the value of all the equipment that is sitting out there in the cold and snow, we need a new highway garage. We have been working on that for years. We have a new rendition of a highway garage, and the price tag has come in at about 6.5 million dollars, which is a big price tag.



Friends Lake Aquatic Plant Control District, which was community led Friends Lake Property Owners Association to be able to develop a fund to be able to attack and take care of an infestation on Friends Lakes. There is none now, but we needed access to the Lake. Bob DeLuke and his family granted an easement to the town to be able to access the lake and now we have an Aquatic Plant Control District. So, we thank these caring landowners.

February 5, 2019



The is the Environmental Assessment I and II at the old Whipple's Garage at 88 Riverside Drive back in 2019. They were checking for contamination and from that work were are now on schedule to take over and demo the building. It has been over four (4) years of work to get from this base to what we can do.

On Dynamite Hill the Chamber hosts the Downhill Derby which is always well attended.



Aa a Supervisor, I spent aa lot of time in this room. The is the Warren County Board of Supervisors Room. You go in alphabetical order, so it goes Bolton in the first seat and Chester in the second seat and it goes all the way around to Stony Creek, Thurman, and Warrensburg on the other side. This is where a lot of action that affects our Town takes place.

We moved around a lot of things in this building. The old school library was a records room. We cleaned it out and now it is the Friends of the Library to room, and they have their books in there, which was all part of the rearranging.



• March 26, 2019



Also, in rearranging in 2019 we took down all the staging units. The theater group is no longer active, so we opened up the floor for recreation.

The Hutton were the new owners of the Carol Theater and it just seemed to be a great motto.



This is Foster Flats and Route 9, and this is to be able to divert road runoff from going directly into the stream. Another cooperation with another agency to keep our community and waterways clean.



We have had a lot of good purchases. One is the broom on the front of the bobcat. It sped up cleaning and probably cut off two (2) weeks of spring cleanup by buying some of these pieces of equipment.

April 9, 2019



1<sup>st</sup> Wilderness Trail through Chester  
April 11, 2019



Another thing that goes unnoticed is where Chester sits along the Hudson River, called the First Wilderness Heritage Corridor. When Fred was in office, he housed a grant here to make a trail from Corinth all the way to Tahawus. The was a presentation of the Chester Trail section.

We got lights in up at the Pottersville basketball court. Those are now on a timer.

Ribbon Cutting for YMCA Wellness Center May 8, 2019



This is a great facility to have in here and they do accept silver sneakers.



Dan Smith our trail coordinator does an incredible job organizing people to get out there on to the trails and help maintain our trails. Soil and Water Conservation is planting a tree for Arbor Day.



Pictures of the fishing derby. We support this with our occ tax dollars even though it is held over at the Mill Pond. It is great to see all the kids enjoy this. Mike Packer is right behind all that effort, thank you for bringing that to our kids and getting them out there.



We hired a gardening coordinator, Carol Confer, she pulled together help and we got a whole new planting regime going and we keep improving every year.

Memorial Day Parades are always a good turnout.







Another thing that we improved in Pottersville was the sidewalks. By popular demand we installed a sidewalk and brought it all the way over to Valley Farm. The work was done all in-house with the town crew.

Another thing we did was to paint the old water tank up on Spring Street, the Chestertown water tank.



We held all different kinds of events. This was a Porscha event.

Thank you to the Adirondack Mountain Garden Club.



We have done a lot of roadwork. This is down on Riverside Drive. You can see how those culverts were totally clogged. We repaved this road, so we put in new drainage. The

excavator you see was one of the best purchased we have made. Before we just had a backhoe. You would not be able to do this work if it was not for the excavator.

Drilled a new well at the beach for the bathhouse.



Here is something that we helped fund with occ tax. This was for the Snowmobile Club, and they have a smaller six (6) ft. groomer. So, this is how the Town can help support local organizations.



Senator Dan Stec is getting his Chester Challenge pin. He is an avid hiker.





Here we are paving the town.

We had a big Halloween storm of 2019. In the bottom corner is Dee Beckler showing how it just came and wiped out all their work and you see how roads

have just been totally destroyed.



When he first came in, we didn't take brush. We had stopped because there was no way to burn it, but there was a way to grind it. So now we take brush and have a grinder come regularly.

In 2019 there was a severe storm and Pottersville Firehouse opened up as a Red Cross Shelter.

February 18, 2020



Drilling for the engineering for the Loon Lake Dam. We have not heard back about the dam, but we heard back about our WIA grant for the extension of the water main down Main and Theriot and we did not get it.



Then Covid happened. The bottom picture shows how the highway crew met to decide what to do. They went home for five (5) weeks, and we just figured it out as we went.



Improvements at the Transfer Station. We really modified everything, so it just flowed much more easily.



Big project up on Igerna Road, putting in a whole new bridge system. Once again, all done in-house by our crews.







Redoing the floors for the gym.

New truck, another great purchase, a mid-size truck.



December 2020



The new compactor.

That took us up to 2020 and he ran out of time.



When you go around this Municipal Center it is a real tribute to the community coming together. We have the Senior Center upstairs, we have the Friends of the Library right above us, we have the Historical Society and their Museum that is open every week, we have the YMCA Wellness Center, we have our Library. Downstairs we have two (2) rooms for the Smale Tales Center, then of course all of our offices and a gymnasium that is striped for basketball, pickleball and volleyball, and it is just great to hear how much activity comes into here. When you go down through the streets every storefront is full now and he is quite proud of all the business owners who have opened up and maintained on Main Street and supported this town. It takes a community to do this, so thank you everybody who volunteers or even gets paid to do this work.

#### **Public Hearing for Proposed Local Law Amending Local Law 1 of 2019:**

Supervisor Leggett **opened** the public hearing for the proposed Local Law Amending Local Law 1 of 2019 Entitled “A Local Law to Establish Property Maintenance Local Law” at 7:35 pm.

Supervisor Leggett asked if any of the public wished to speak. Anybody online.

Hearing none, Supervisor Leggett **closed** the public hearing for the proposed Local Law Amending Local Law 1 of 2019 Entitled “A Local Law to Establish Property Maintenance Local Law” at 7:35 pm.

#### **Public Hearing for the Annual Contracts with North Warren EMS and Riverside Volunteer Fire:**

Supervisor Leggett **opened** the public hearing for the Annual Contracts with North Warren EMS and Riverside Volunteer Fire at 7:35 pm.

Supervisor Leggett asked if any of the public wished to speak to the contracts with North Warren EMS or Riverside Fire. Anybody online.

Hearing none, Supervisor Leggett **closed** the public hearing for the Annual Contracts with North Warren EMS and Riverside Volunteer Fire at 7:36 pm.

### **Privilege of the Floor:**

Supervisor Leggett **opened** Privilege of the Floor at 7:36 pm.

Supervisor Leggett asked if anyone from the public wished to speak.

Marion Eagan thanked Mike Packer for his dedication. Mike was here when this building was started and was very instrumental in getting it up and getting it to where it is today. She also congratulated John Maday, Jenna Cooper and Chris Aiken and she would especially like to thank Craig Leggett for an outstanding job as Supervisor for the Town of Chester. She knows that she does not speak for herself when saying that it has been an honor and great pleasure working for him. He has created a work environment that brought out the best in his employees. He listened and supported us every step of the way from the Highway Department, Parks and Rec., and all of here in the Municipal Center. The last eight years have brought some challenges. We had the Halloween storm which left this town with a quarter of a million dollars' worth of damage. He moved swiftly and safely to protect the community from a true disaster. When that was complete, he made sure we diligently worked on getting our money back. We worked through the covid pandemic, sending our Highway Department home to make sure their health and safety were top priority. When the Municipal Center had to shut down, you made sure that all the employees that were sent home had the proper equipment to keep them working and for those of us who came in progress continued. If she was to list all of his accomplishments, we would be here until the next board meeting. So, she is not going to talk about the roads, the culverts, the bridges, the compactors, the transfer station updates, and 125 new LED lights. Proudly she can say without him this Town would not have a YMCA, a Senior Center, a Daycare Center, Turning Leaf Counseling, an in-house caseworker, indoor gymnasium, updated technology, and website, and when you drive out of here tonight look at those beautiful lights. None of this was here eight (8) years ago. As a community leader he made it a point to attend high school graduations, preschool graduations, baccalaureates, National Honor Society Awards, basketball games, Main Street events, Down Hill Derbies, Rotary, Tri-Lakes Business Alliance, Chamber of Commerce Meetings, and let's not forget his weekly visit to the Farmers Market. He was active and present in every group, alliance and foundation that had anything to do with the Adirondack Park continuing our Town presence which proved to be enormously valuable. At the County he sat on countless committees, too many to name. Supervisor was not a job for him, it was a way of life. Twenty-four (24) hours a day, seven (7) days a week he was always available. So, thank you for your dedication, kind manner, and your leadership. You will be missed by all.

Supervisor Leggett said thank you.

John Nick said that his wife, Jo Anne and he have been here almost twenty (20) years, and it has been enjoyable for us. John Nick thanked Craig Leggett for the last eight (8) years. His support with Rotary, Loon Lake, and Loon Lake Park District Association has been inspirational. There have been a lot of projects completed and Chris Aiken mentioned them. The one closest to his heart is Dynamite Hill. His dad started him skiing when he was seven (7), he skied this morning, so he has been skiing awhile. He drives by Dynamite Hill at night and sees kids out there that were his age when he started skiing, it's good to see. That project we brought in new power system with National Grid, Mike Packer installed lights, LED lights in place of the old ones and new one on the side. A new lift, Chis Aiken built the base. It is just a great project for the Town. The Loon Lake Dam is on its way, which is sorely needed. The invasive species has been



reduced over the past eight (8) years in Loon Lake, but we still have work to do. The Loon Lake Park District Association will be there to support the Town like they have in the past. He can't tell you how great the lights look. John Nick thanked Craig Leggett very much and said he was always available no matter when he called.

The Town Clerk said that Doris O. commented on Zoom, thank you for your service.

Supervisor Leggett said thank you and thanked you to Mike Packer for Dynamite Hill. It really took a team effort and Mike led the way to getting all the electrical figured out.

Bernie McCann said that he remembered Craig about two (2) months before his first election standing on Riverside Drive on the corner and the two (2) of them and Craig started talking about what the Town could look like. Bernie said he got so excited because Craig brought energy, brought foresight, Craig brought this Town along. Sometimes it was kicking and screaming but Craig brought it along and this Saturdays event that brought all the merchants were taking part in and all the people were walking up and down the streets was proof that what Craig did and has a satisfactory ending. Bernie also thanked Craig for the Historical Society for what he did for the Sumy Exhibit, you stepped right up and said you would mc it. Everything he asked for Craig gave them and he can't thank Craig enough and thanked Craig for his time and service.

Kayla Carlozi, former employee for the YMCA, a Board Member of Small Tales, and the Executive Director of North Country Ministry, she could not be more proud to work with Craig to be the gym here, the daycare here, and now our caseworker who is here to serve the Town of Chester so that our clients can come here to us. She cannot thank Craig enough. Working with Craig has been amazing. Congratulations and thank you for all you have done.

Supervisor Leggett said thank you.

Michael Dittmer commented that he has only been working with the town for about a year now and it has been a long year. We have gotten a lot done changing two (2) rooms. It all came to fruition in August with all the hard work of Marion Eagan and the Town Boards approval. Michael gave Craig a photo for the ribbon cutting for the daycare for everything he helped them achieve and said that it looks like the daycare will open in January.

Supervisor Leggett said thank you for taking a chance with us.

### **Old Business:**

Supervisor Leggett **opened** Old Business at 7:36 pm by saying that he was taught to leave a place better than you have found it.

Judith Harris said that she has never been to a board meeting before. Her husband, years ago, served on the Zoning Board and she loves this Town. She feels so connected, and so safe, and when we went through covid this was a great place. Mindy Conway was a rockstar. The care Craig showed our community, she felt proud to be a member of this community and especially over the last four (4) years when there's been a lot of turmoil in our country and the world, she feels like this is a great safe place. She is incredibly grateful for the care Craig has taken towards

our community, the Board as well. It's a great place to live and it is even a better place than it was twelve (12) years ago and she is proud to be here, a taxpayer in this town. Thank you.

**Minutes:**

**RESOLUTION NO. 172 OF 2023: ACCEPT THE MINUTES FROM THE NOVEMBER 14, 2023 REGULAR TOWN BOARD MEETING**

**RESOLVED**, to accept the minutes from the November 14, 2023 Regular Town Board Meeting as presented.

On a motion by Councilperson DuRose, seconded by Councilperson Turcotte, Resolution No. 172 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Highway Garage:**

Supervisor Leggett said that he interviewed one individual that applied for clerk of the works, and we are not going to take any action tonight.

Supervisor Leggett said that as Councilman Turcotte said we had met with the engineer and the layout is good, but we do have questions about the overall design and material to use.

**Grant Updates:**

Supervisor Leggett said we have not heard back about the Loon Lake Dam Grant and Rehabilitation Project, we did not get the Chestertown Water District Grant Application, and then the Environmental Protection Fund Grant Program for Parks, Recreation and Historic Preservation CFA (Consolidated Funding Application) Application #129230 for pickleball and playground we did not get either.

Councilman Turcotte asked if they gave us reasons. Deputy Supervisor Eagan said that they gave us all the reasons. We scored super high; she said our zip code didn't match where they were they giving out this year and the only thing that we were missing and she really wants us to apply and will walk us through it, is the actual architectural drawing. The highest score that was received was 56 and we had 48. So, we did really good, and she knew that the architectural renderings were going to be a stickler, but it was to save money.

**Municipal Center:**

Supervisor Leggett said we just heard from Michael Dittmer about Small Tales that will be coming up soon.

Supervisor Leggett said that we have a few applications for an evening cleaner, and we will put that off for another month.

**225<sup>th</sup> Anniversary of the Town:**

Supervisor Leggett asked Bernie McCann if there were any updates.

Bernie McCann said they have a prototype of the actual plaques that they are going to put on the 51 houses that were built before 1800. He will leave it in the Town Clerk's Office for people to look at. They are moving ahead with the selection of photographs of the Town through the



different time periods. Some of the early photographs are just amazing. Bernie thinks this will be as good if not better than the Sumy Exhibit. They are looking to have at least 300 photographs, they have started scanning them already, so they should be all set by July 13<sup>th</sup>.

Supervisor Leggett commented that when a town has historical designations on a house or a district it all helps with grant scoring. Thank you, Historical Society, for helping to line us up for funding.

**Alternate energy supply:**

Supervisor Leggett spoke with Brian Buzby from Ampion and he mentioned last month that Mega takes care of the supply, but on the distribution costs we still pay the same rate. If you get onto community solar and buildings that do not already have solar get 10% off their rates.

Supervisor Leggett would like the Board to continue to look and get a contract signed to keep these prices down.

**Property Maintenance Local Law:**

Supervisor Leggett said that they introduced this last meeting, had a public hearing this meeting and now they are ready to take action.

**RESOLUTION NO. 173 OF 2023: RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2023 AMENDING LOCAL LAW 1 OF 2019 ENTITLED “A LOCAL LAW TO ESTABLISH PROPERTY MAINTENANCE LOCAL LAW”**

**WHEREAS**, the Chester Town Board wishes to consider adoption of Local Law No.: 7 of 2023 to amend Local Law 1 of 2019 entitled “A Local Law to Establish Property Maintenance Local Law”; and

**WHEREAS**, this legislation is authorized in accordance with New York Municipal Home Rule Law §10; and

**WHEREAS**, New York Municipal Home Rule Law §10 requires the Town Board to hold a Public Hearing prior to the adoption of this Local Law, and the Town Board duly held a Public Hearing on Tuesday, December 12, 2023, concerning proposed Local Law No.: 7 of 2023 and heard all interested persons,

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Chester Town Board hereby adopts proposed Local Law No.: 7 of 2023 amending Local Law 1 of 2019; and

**BE IT FURTHER,**

**RESOLVED**, that such Local Law amending Local Law 1 of 2019 shall take effect upon filing the Local Law with the Secretary of State; and

**BE IT FURTHER,**

**RESOLVED**, that the Town Board hereby authorizes and directs the Town Clerk to file the Local Law with the New York State Secretary of State in accordance with the provisions of the Municipal Home Rule Law; and

**BE IT FURTHER,**

**RESOLVED**, that the Town Board authorizes and directs the Town Supervisor, Town Clerk and/or Town Counsel to execute any required documents and take any and all actions necessary to effectuate the intent of this Resolution.

On a motion by Councilperson Aiken, seconded by Councilperson DuRose, Resolution No. 173 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Intersection of Church Street and State Route 9:**

Supervisor Leggett said there was no action.

**Annual Contracts:**

**RESOLUTION NO. 174 OF 2023: AUTHORIZE SUPERVISOR TO SIGN 2024 CONTRACTS WITH THE RIVERSIDE VOLUNTEER FIRE DEPARTMENT, INC. AND NORTH WARREN EMS**

**WHEREAS**, the Town renews annual contracts with the following organizations, agencies, and others,

**BE IT RESOLVED**, the Town Board authorizes the Supervisor to sign 2024 agreements with the Riverside Volunteer Fire Department, Inc. For \$25,000 and North Warren EMS for \$312,000 when in a form acceptable to the Attorney for the Town.

On a motion by Councilperson Packer, seconded by Councilperson Turcotte, Resolution No. 174 of 2023 was **ADOPTED**.

AYE 5 NO 0

**New Business:**

**American Legion Post 964:**

**RESOLUTION NO. 175 OF 2023: RATIFY APPROVING \$1,000 TO THE AMERICAN LEGION FOR A COMMUNITY THANKSGIVING DINNER**

**WHEREAS**, the American Legion Post 964 had requested assistance with a hosting a community Thanksgiving dinner to be held November 19, 2023,

**BE IT RESOLVED**, the Town Board ratifies approving \$1,000 to the American Legion for a community Thanksgiving dinner.

On a motion by Councilperson DuRose, seconded by Councilperson Turcotte, Resolution No. 175 of 2023 was **ADOPTED**.

AYE 5 NO 0

**MOU between Chester Four Corners and Town of Chester:**

Supervisor Leggett said that this is with the Carol Theater Building and the parking lot that is out in front. That parking lot is actually owned by the Town just about to the sidewalk, so it is an agreement on who does what.

**RESOLUTION NO. 176 OF 2023: AUTHORIZE THE SUPERVISOR TO SIGN THE MOU BETWEEN CHESTER FOUR CORNERS AND THE TOWN OF CHESTER**

**WHEREAS**, the Town of Chester owns the parking lot in front of 102 Riverside Drive, and

**WHEREAS**, the owners of 102 Riverside Drive would like something in writing pertaining to snow removal,

**BE IT RESOLVED**, that the Board authorizes the Supervisor to sign a memorandum of understanding when in a form acceptable to the Attorney for the Town.

On a motion by Councilperson Aiken, seconded by Councilperson DuRose, Resolution No. 176 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Handicap parking on Church Street:**

**RESOLUTION NO. 177 OF 2023: AUTHORIZE SUBMISSION OF REQUEST TO THE NYS DOT AND WC DPW FOR HANDICAP PARKING IN FRONT OF 23 CHURCH STREET, GARNET PHYSICAL THERAPY**

**WHEREAS**, the owner of Garnet Physical Therapy has requested a handicap parking spot in front of 23 Church Street, and

**WHEREAS**, a majority of the clients have difficulty walking,

**BE IT RESOLVED**, authorize the Supervisor to apply for a Handicap parking spot be appropriately placed by the Warren County DPW and/ or NYS DOT.

On a motion by Councilperson Aiken, seconded by Councilperson DuRose, Resolution No. 177 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Internal Audit Report:**

Councilman Packer said they did it again and he doesn't think it needs to be done. These guys do a good job.

Councilwoman DuRose said there were a couple of issues that she is hoping that after the first of the year they can address one of them and one of them was the water rates. She will spend time with the Town Clerk to see if we have another level below what our lowest level is now, and a big surprise was that the court had pages of dismissed cases. They asked the Court Clerk why they were dismissing all of these cases. Carrie Remington said that every time there is an incorrect court date on the ticket, they had to dismiss the ticket.

**RESOLUTION NO. 178 OF 2023: ACCEPT THE INTERNAL AUDIT REPORT FOR THE COURT CLERK, TOWN CLERK AND BOOKKEEPER FOR 2023**

**WHEREAS**, Karen DuRose and Mike Packer have completed an internal audit of the Court Clerk, Town Clerk, and Bookkeeper for 2023 and submitted a report,

**BE IT RESOLVED**, the Town Board accepts the Internal Audit Report of the Court Clerk, Town Clerk, and Bookkeeper for 2023 submitted by Karen DuRose and Mike Packer.

On a motion by Councilperson Turcotte, seconded by Councilperson Aiken, Resolution No. 178 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Darrowsville Cemetery:**

**RESOLUTION NO. 179 OF 2023: RESOLUTION AUTHORIZING ACCEPTANCE OF DARROWSVILLE CEMETERY**

**WHEREAS**, the Historical Society of the Town of Chester, Inc. owns property located at 40-42 Dennehy Road in the Town of Chester, Tax Map ID # 137.-1-23, that has been used for decades as a burying ground (the "Cemetery Property"); and

**WHEREAS**, the Historical Society acquired the Cemetery Property in 2011 as part of its project to preserve the church bell with the intent to gift the Cemetery Property to the Town at the completion of the project; and



**WHEREAS**, the Historical Society has completed the bell preservation project and the Town has been maintaining the Cemetery Property for some time; and

**WHEREAS**, State law provides that title to property used as a burying ground for fourteen years or more vests in the Town; and

**WHEREAS**, the Town Board would like to accept the gift of the Cemetery Property;

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board authorizes acceptance of the gift of the Cemetery Property from the Historical Society of the Town of Chester, Inc. and authorizes the expenditure of all necessary closing costs associated with such gift including but not limited to payment of recording costs and title insurance; and be it further

**RESOLVED**, that the Town Board hereby authorizes the Town Supervisor, Town Clerk and Town Counsel to take any and all actions necessary to effectuate acceptance of the gift of the Cemetery Property, including but not limited to the Supervisor executing any necessary real property forms and title insurance forms.

On a motion by Councilperson DuRose, seconded by Councilperson Packer, Resolution No. 179 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Cellular-Specific Point Person:**

**RESOLUTION NO. 180 OF 2023: RESOLUTION SUPPORTING EMPIRE STATE DEVELOPMENT'S (ESD) DESIGNATION OF A CELLULAR-SPECIFIC POINT PERSON TO LEAD THE STATE'S EFFORTS ON ENHANCING CELLULAR COVERAGE, AND FURTHER ENCOURAGING THE STATE TO IMPLEMENT A UNIFIED STRATEGY TO ASSURE EVERY MAJOR ROAD CORRIDOR HAS RELIABLE CELL COVERAGE AS RECOMMENDED BY ESD'S UPSTATE CELLULAR COVERAGE TASK FORCE FINAL REPORT**

**WHEREAS**, cellular service is vital to public safety and the economic wellbeing of communities throughout the Adirondack Park; and

**WHEREAS**, county officials report that approximately 70 percent of 9-1-1 calls originate from cellular phones; and

**WHEREAS**, in a recent survey hosted on a State Senate website of almost 2,000 Adirondack Park residents, 99 percent of respondents reported owning a cellular phone and 67 percent reported that they rely exclusively on a cellular phone; and

**WHEREAS**, dependency on cellular service is significant and growing, which speaks to the absolute necessity of improved coverage and service; and

**WHEREAS**, the State of New York helped respond to this reality in the North Country by working aggressively to deploy COWS (Cells On Wheels) to provide adequate emergency response capacity to serve visitors to the World University Games; and

**WHEREAS**, state officials are proposing that Empire State Development (ESD) designate a point person to coordinate the state's efforts to enhance cellular coverage, similar to the manner in which ESD designated a point person to coordinate the state's efforts to expand broadband coverage; and

**WHEREAS**, the Office of Renewable Energy Siting (ORES), which works to align all state agencies and state policy regarding renewable energy siting and implementation, serves as another successful example of the state coordinating its strategy on important infrastructure matters; and

**WHEREAS**, barriers to achieving the state’s goals with respect to both broadband and cellular coverage enhancement continue to exist within some state agencies, including but not limited to NYSDOT right-of-way requirements, tax policy, and APA restrictions, and an approach similar to ORES would be beneficial in overcoming these barriers; and

**WHEREAS**, improving broadband and cellular coverage is a safety issue, a public imperative widely demanded by our constituents, and has become increasingly regarded as a basic necessity; and

**WHEREAS**, some state policies, especially the APA’s “substantial invisibility” standard, are not keeping pace with these trends and instead becoming antiquated and counterproductive from the perspective of emergency services best-practices in place elsewhere in New York State, including co-location of multiple telecommunication systems on cell towers; and

**WHEREAS**, APA’s longstanding claim that the telecommunications industry does not oppose the “substantial invisibility” standard is inaccurate, demonstrated most recently in comments entered by Nixon Peabody into review of the 2002 APA Tower Policy, which recommend “that the Agency modify its 2002 policy that requires telecommunications facilities over 40’ tall be ‘substantially invisible,’” and which characterize that requirement as an “arbitrary standard [that] is the main impediment to delivering much needed reliable wireless telecommunications service to a greater portion of the Park;” and

**WHEREAS**, the general public is increasingly supportive of common sense policy changes that promote a more appropriate balance between public safety and aesthetics while maintaining sensitivity to the environment, as reflected in the aforementioned public opinion survey, in which 90 percent of respondents supported changes to the APA’s “substantial invisibility” standard; and

**WHEREAS**, the state has begun taking steps indicating that policymakers recognize these challenges, including the issuance of Empire State Development’s Upstate Cellular Coverage Task Force Final Report and APA’s advancement of a General Permit to assist with cellular coverage expansion; now, therefore, be it

**RESOLVED**, that the Town of Chester hereby supports the proposed designation by ESD of a point person to coordinate the state’s efforts to enhance cellular coverage, and formally asks Governor Kathy Hochul to further enhance the state’s efforts on broadband and cellular coverage expansion by employing a model similar to ORES that is respectful of the home rule process and designed to streamline policymaking across state agencies in pursuit of moving the state more expeditiously toward its goals; and be it further

**RESOLVED**, that the Town of Chester hereby joins emergency service and telecommunication professionals, and other towns and villages across the Adirondacks, in urging the APA and the Governor to review the 2002 APA Tower Policy’s antiquated “substantial invisibility” standard, which stands as the main impediment to delivering reliable telecommunication services necessary for public safety in large portions of the Adirondack Park; and be it further

**RESOLVED**, that copies of this resolution be forwarded to Governor Kathy Hochul, Adirondack Park Agency Executive Director Barbara Rice, State Senator Dan Stec, State Senator Mark Walczyk, Assemblyman Matt Simpson, Assemblyman Billy Jones, Assemblyman Ken Blankenbush, Assemblyman Robert Smullen, AATV, and Adirondack Inter-County.

On a motion by Councilperson Aiken, seconded by Councilperson Turcotte, Resolution No. 180 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Planning and Zoning Board Members:**

**RESOLUTION NO. 181 OF 2023: REAPPOINT JOHN NICK TO THE PLANNING BOARD AND MARY CLARK TO THE ZONING BOARD OF APPEALS**

**WHEREAS**, the appointment of John Nick to the Planning Board expires December 31, 2023 and

**WHEREAS**, the appointment Mary Clark to the Zoning Board of Appeals (ZBA) expires on December 31, 2023, and

**BE IT RESOLVED**, the Town Board reappoints John Nick to the Planning Board for a seven (7) year term ending December 31, 2030 and Mary Clark to the ZBA for a five (5) year term ending December 31, 2028.

On a motion by Councilperson DuRose, seconded by Councilperson Turcotte, Resolution No. 181 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Enforcement Officer:**

**RESOLUTION NO. 182 OF 2023: HIRING OF ENFORCEMENT OFFICER FOR THE ZONING OFFICE**

**WHEREAS**, the Town of Chester has need of an Enforcement Officer, and

**WHEREAS**, Marion Eagan has assisted the Zoning Administrator on Zoning Enforcement issues over the years,

**BE IT RESOLVED**, the Town Board approves the hire of Marion Eagan as Enforcement Officer for 16 hours per week starting January 1, 2024, to be paid out of Code A8010.111, and

**BE IT FURTHER RESOLVED**, the Assessor Clerk position will be increased to 24 hours per week starting January 1, 2024.

On a motion by Councilperson Aiken, seconded by Councilperson Turcotte, Resolution No. 182 of 2023 was **ADOPTED**.

**Yearly contracts, agreements, leases and professional service agreements:**

**RESOLUTION NO. 183 OF 2023: AUTHORIZE SUPERVISOR TO SIGN THE FOLLOWING YEARLY CONTRACTS, AGREEMENTS AND PROFESSIONAL SERVICE AGREEMENTS FOR 2024 WHEN IN A FORM ACCEPTABLE TO THE ATTORNEY FOR THE TOWN**

**WHEREAS**, there are contracts and agreements that need to be signed annually,

**BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the following yearly contracts, agreements, leases and professional service agreements when in form acceptable to the Attorney for the Town:

- Cedarwood Engineering, Engineering for the Town
- Loon Lake Park District Association for Management Oversight
- Mountain Medical Services, for CDL drug testing
- Glens Falls Animal Hospital
- Turning Leaf Counseling
- JGS Recycling and Hauling
- Plan It Waste
- Ace Carting
- Warren County Solid Waste and Recyclable Processing IMA



- Warren County Combating Aquatic Invasive Species IMA
- Warren County Local Tourism Promotion and Development IMA
- Town of Hague for use of Chester Animal Shelter
- Town of Horicon for use of Chester Animal Shelter
- Town of Thurman for use of the Chester Animal Shelter
- Town of Chester Senior Adult Community Center
- Williamson Law, Accounting and Payroll
- Adirondack Park Local Review Board
- Auction International, Inc
- Northern Warren Trailblazers Snowmobile Club
- North Warren Chamber of Commerce

On a motion by Councilperson DuRose, seconded by Councilperson Turcotte, Resolution No. 183 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Warren County Occ Tax for Three Towns branding program:**

Supervisor Leggett said this is a supportive request for occ tax. Each town can get \$50,000 in occ tax. This would integrate our messaging.

**RESOLUTION NO. 184 OF 2023: SUPPORT THE APPLICATION TO WARREN COUNTY FOR OCCUPANCY TAX FUNDS FOR THE PURPOSE OF DESIGNING AND IMPLEMENTING A BRANDING PROGRAM FOR THE TOWNS OF CHESTER, HORICON, AND JOHNSBURG**

**WHEREAS**, the North Warren Chamber of Commerce along with other individuals and organizations in the Towns of Horicon and Johnsburg desire to produce a brand for the Northern Warren County regions in order to solidify and maximize our visitor experience,

**BE IT RESOLVED**, the Town Board of Chester hereby supports the application to Warren County for Occupancy Tax funds for the purpose of designing and implementing a branding program for the Towns of Chester, Horicon, and Johnsburg.

On a motion by Councilperson Aiken, seconded by Councilperson DuRose, Resolution No. 184 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Smart Growth Grant for Pedestrian Improvements:**

Supervisor Leggett said that he spoke to Chris Belden from the Lake Champlain – Lake George Regional Planning Board (“LCLGRPB”) this would give us further construction drawings available for when the next grant comes out. The Town can pick out the amount they would like to match.

**RESOLUTION NO. 185 OF 2023: AUTHORIZE SUBMISSION OF AN APPLICATION TO THE GRANT PROGRAM TO ADVANCE THE PROJECT AND IF AWARDED THE LCLGRPB WILL ASSIST THE TOWN WITH CONTRACTUAL GRANT ADMINISTRATION AND PROJECT DELIVERY**

**WHEREAS**, sidewalks are provided on both sides of Main Street in Chestertown, however, they are lacking south of Foster Flats Road, and

**WHEREAS**, this gap in the sidewalk network is a pedestrian safety concern and deterrent for walkers to access the existing commercial developments and the *Chester-Horicon Health Center*, and

**WHEREAS**, to address these concerns the Town of Chester (“Town”) sought and received funding for conceptual planning assistance through the Adirondack/Glens Falls Transportation Council, and

**WHEREAS**, a feasibility study (*Chestertown Pedestrian Improvements*) for the construction of new sidewalks was completed in August 2021, and

**WHEREAS**, the New York State Department of Environmental Conservation (“NYSDEC”) has announced the availability of funding through the Adirondack Park and Catskill Park Community Smart Growth Grant Program (“Grant Program”), and

**WHEREAS**, through the Grant Program eligible communities may submit applications for projects, local match is not required but encouraged, and

**WHEREAS**, the Town is seeking project funding to complete final engineering design of the *Chestertown Pedestrian Improvements* (“Project”) to better prepare the Town for future grant funding opportunities for construction, and

**WHEREAS**, the Lake Champlain – Lake George Regional Planning Board (“LCLGRP”) will prepare an application for the Town and if awarded the LCLGRP will provide the Town with contractual grant administration and project delivery,

**THEREFORE, BE IT**

**RESOLVED**, that the Town of Chester authorizes submission of an application to the Grant Program to advance the Project with a 40% match, and

**RESOLVED**, that if awarded the LCLGRP will assist the Town with contractual grant administration and project delivery.

On a motion by Councilperson Packer, seconded by Councilperson Aiken, Resolution No. 185 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Copier Lease:**

**RESOLUTION NO. 186 OF 2023: AUTHORIZES THE SUPERVISOR TO ENTER INTO A LEASE AND SERVICE AGREEMENT WITH SEELY OFFICE SYSTEMS FOR \$499/MONTH FOR 60 MONTHS TO INCLUDE MACHINES, MAINTENANCE, AND UNLIMITED COLOR AND BLACK AND WHITE COPIES**

**WHEREAS**, the Town received and analyzed 3 quotes for lease of 5 copiers for 5 years,

**BE IT RESOLVED**, the Town Board authorizes the Supervisor to enter into a lease and service agreement with Seely Office Systems for \$499/month for 60 months to include machines, maintenance, and unlimited color and black and white copies.

On a motion by Councilperson Turcotte, seconded by Councilperson DuRose, Resolution No. 186 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Resignation of Deb Runyon:**

**RESOLUTION NO. 187 OF 2023: ACCEPT THE RESIGNATION OF BOOKKEEPER DEB RUNYON**

**WHEREAS**, Bookkeeper Deb Runyon has submitted a letter of resignation effective December 31, 2023,

**BE IT RESOLVED**, the Town Board accepts the resignation of Bookkeeper Deb Runyon and would like to thank her years of dedicated service to the Town of Chester.

On a motion by Councilperson Packer, seconded by Councilperson Aiken, Resolution No. 187 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Hudson Headwater Health Network:**

**RESOLUTION NO. 188 OF 2023: RESOLUTION AUTHORIZING AMENDED HEALTH CENTER OPERATION AND MAINTENANCE AGREEMENT BETWEEN CHESTER, HORICON AND HUDSON HEADWATERS HEALTH NETWORK**

**WHEREAS**, Section 64 (19-b) of Town Law provides that a Town may create, establish and maintain a suitable building for a Town medical center or facility and two or more Towns may combine in the establishment of such a medical center and the portion of expense chargeable to each Town shall be fixed by agreement of the respective Town Boards; and

**WHEREAS**, the Parties entered into an Agreement in 2007 to operate a community healthcare program for the people in the Towns and surrounding community under Section 64 (19-b) of the Town Law; and

**WHEREAS**, the Town of Chester would like to amend the 2007 Agreement;

**NOW THEREFORE BE IT**

**RESOLVED**, that Section IV. "Finances and Financial Responsibility" subsection A. be amended to reflect the current arrangement by which the Town of Horicon's proportionate share for the term of the Agreement shall be one-third (1/3) up to no more than Six Thousand Dollars (\$6,000); and be it further

**RESOLVED**, that Section VIII. "Term" subsection A. be amended to reflect the Term of the Agreement which is for a period of five (5) years, commencing as of the 1<sup>st</sup> day of January 2024 and ending on the 31<sup>st</sup> day of December 2028; and be it further

**RESOLVED**, that the Town Board hereby authorizes approval of the Amended Chester/Horicon Health Center Operation and Maintenance Agreement in a form approved by Town Counsel and authorizes signature of such Agreement by the Town Supervisor.

On a motion by Councilperson DuRose, seconded by Councilperson Packer, Resolution No. 188 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Newly Elected Town Officials School:**

**RESOLUTION NO. 189 OF 2023: AUTHORIZE TRAVEL TO ALBANY, NEW YORK FOR THE NEWLY ELECTED TOWN OFFICIALS SCHOOL FOR JOHN MADAY AND JENNA COOPER**

**WHEREAS**, the Town sends newly elected officials to school in Albany, NY provided by NYS Association of Town,

**BE IT RESOLVED**, the Town Board authorizes John Maday and Jenna Cooper to attend the NY Association of Town Newly Elected Town Officials School held in Albany, NY January 17-19, 2024 and will pay for registration, meals and travel costs from budget code 1010.4 (Board Member) and 1220.4 (Supervisor).



On a motion by Councilperson Aiken, seconded by Councilperson DuRose, Resolution No. 189 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Set 2024 Organizational Meeting:**

**RESOLUTION NO. 190 OF 2023: SET DATE FOR THE 2024 ORGANIZATIONAL MEETING ON JANUARY 9, 2024 AT 7:00 P.M.**

**WHEREAS**, the Town is required to have an annual Organizational Meeting,

**BE IT RESOLVED**, the Town Board sets Tuesday, January 9, 2024 at 7:00 pm for the 2024 Organizational Meeting.

On a motion by Councilperson Turcotte, seconded by Councilperson Aiken, Resolution No. 190 of 2023 was **ADOPTED**.

AYE 5 NO 0

**Authorize payment of Abstracts and Budget Adjustments:**

**RESOLUTION NO. 191 OF 2023: APPROVE THE DECEMBER BUDGET AMENDMENTS AND ACCEPT ABSTRACT OF AUDITED VOUCHERS AND AUTHORIZES PAYMENT**

**WHEREAS**, the Bookkeeper and the Supervisor have created a spreadsheet of budget amendments, and

**WHEREAS**, the Town Clerk has entered the vouchers and created Abstract No. 12 of 2023 of Audited Vouchers, and

**WHEREAS**, the Town Board has reviewed the budget amendments and abstract,

**BE IT RESOLVED**, the Town Board approves the December budget amendments and accepts Abstract of Audited Vouchers and authorizes payment as presented.

***No. 12 of 2023***	
General A	\$87,331.80
Highway DA	\$94,668.85
Library L	\$834.33
Loon Lake Pard District SP	\$32.37
Chestertown Water SW1	24,904.60
Pottersville Water SW2	\$924.78
Other TA	\$2,506.6
Total	\$211,203.33

A FUND				
From		To		
A1120	\$53,700.00	A1620.1	Town Hall Personnel	\$5,000.00
		A5132.21	Garage - Capital Outlay	\$3,500.00
		A7110.1	Parks Personnel	\$13,000.00
		A7110.2	Parks - Equipment	\$1,100.00
		A7140.4	Community Recreat - Dynamite Hill	\$5,600.00

		A7310.4	Youth Programs - Recreation	\$1,500.00
		A8160.1	Refuse & Garbage Personnel	\$4,000.00
		A8160.4	Refuse & Garbage - Contractual	\$20,000.00
		Total A Fund		\$53,700.00
<b>DA Fund</b>				
<b>From</b>		<b>To</b>		
DA1120	\$40,000.00	DA5110.4	General Repairs - Contractual	\$5,000.00
		DA5112.2	Capital Impro - Perm Improve Highw	\$23,000.00
		DA5130.4	Machinery - Contractual	\$12,000.00
		Total DA Fund		\$40,000.00
<b>L Fund</b>				
<b>From</b>		<b>To</b>		
L2761	\$750.00	7410.429	Library - Youth Programs	\$750.00
L7410.438	\$200.00	7410.431A	Library - Telephone	\$200.00
		Total L Fund		\$950.00
<b>SW1 Fund</b>				
<b>From</b>		<b>To</b>		
SW1-915	\$24,000.00	SW1-8340.4	Distribution - Contractual	\$24,000.00
		Total SW1 Fund		\$24,000.00

On a motion by Councilperson Packer, seconded by Councilperson DuRose, Resolution No. 191 of 2023 was **ADOPTED**.

AYE 5 NO 0

#### **2023 Year-end Budget Adjustments:**

#### **RESOLUTION NO. 192 OF 2023: AUTHORIZE SUPERVISOR TO MAKE NECESSARY BUDGET AMENDMENTS AND ADJUSTMENTS FOR THE 2023 YEAR END BUDGET**

**WHEREAS**, the Supervisor is required to make necessary budget amendments and adjustments prior to starting a new year,

**BE IT RESOLVED**, the Town Board authorizes the Supervisor to make all necessary Budget Amendments and Adjustments for the 2023 Budget.

On a motion by Councilperson Packer, seconded by Councilperson Aiken, Resolution No. 192 was **ADOPTED**.

AYE 5 NO 0

#### **Executive Session:**

On a motion by Councilperson DuRose, seconded by Councilperson Turcotte, the Board enter executive session at 8:38 pm to discuss collective negotiations pursuant to article fourteen of the civil service law and the employment history of a particular person or persons.

AYE 5 NO 0

On a motion by Councilperson Turcotte, seconded by Councilperson DuRose, the Board exited executive session at 10:27 pm.

AYE 5 NO 0

**RESOLUTION NO. 193 OF 2023: APPROVE MARION EAGAN AND CARRIE REMINGTON TO CARRY OVER UNUSED VACATION TIME FROM 2023 UNTIL MARCH 31, 2024**

**WHEREAS**, Marion Eagan and Carrie Remington are requesting to carry over all unused vacation time due to personal reasons,

**BE IT RESOLVED**, the Town Board approves Marion Eagan and Carrie Remington to carry over unused vacation time from 2023 until March 31, 2024.

On a motion by Councilperson DuRose, seconded by Councilperson Packer, Resolution No. 193 of 2023 was **ADOPTED**.

AYE 5 NO 0

On a motion by Councilperson Turcotte, seconded by Supervisor Leggett, the meeting adjourned at 10:32 pm.

AYE 5 NO 0

Respectfully submitted,

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Town Clerk