

Town of Chester Town Board
AGENDA
Special Meeting - December 29, 2022 – 4:30 PM
Meeting Room - Town of Chester Municipal Center, 6307 State Rte. 9, Chestertown

Zoom details:

Join Zoom Meeting

<https://us02web.zoom.us/j/81393655952>

Meeting ID: 813 9365 5952

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Call to Order

- Pledge of Allegiance: led by Councilman Turcotte

Public Hearings:

- Contracts
- Restore NY – 88 Riverside Drive

Old Business:

1. Contracts
2. Restore NY Grant

New Business:

3. Authorize Town Clerk to advertise for the part-time position of Planning and Zoning Board of Appeals Secretary
4. 88 Riverside
5. Abstract of claims
6. budget adjustments and amendments

1. **AUTHORIZE SUPERVISOR LEGGETT TO SIGN 2023 CONTRACTS WITH THE NORTH CREEK FIRE DISTRICT, RIVERSIDE VOLUNTEER FIRE DEPARTMENT, INC., AND NORTH WARREN EMS**

WHEREAS, the Town renews annual contracts with the following organizations, agencies, and others,

BE IT RESOLVED, the Town Board authorizes the Supervisor to sign 2023 agreements with the North Creek Fire District, Riverside Volunteer Fire Department, Inc., North Warren Chamber of Commerce and North Warren EMS, when in a form acceptable to the Attorney for the Town for the amounts in the following schedule:

Riverside Fire	\$10,000
North Creek Fire District	\$30,000
EMS	\$300,000

2. SUBMISSION OF RESTORE NY GRANT APPLICATION FOR 88 RIVERSIDE DRIVE

WHEREAS, the Town of Chester is eligible for grant funding under Round #7 of the Restore NY Communities Initiative Municipal Grant Program (“Restore NY Grant Program”), and

WHEREAS, the Board has considered proposals that qualify for funding under the program and selected one project to be included in an application that will be submitted to Empire State Development Corporation (ESDC) as follows:

Redevelopment of 88 Riverside Drive, Chestertown, NY 12817 (Warren County). The project will demolish and possibly remediate a vacant commercial 4,672-square-foot property into a buildable lot for future development.

WHEREAS, this project is consistent with all existing local plans, the proposed financing is appropriate for the project, the project will facilitate effective and efficient use of existing and future public resources to promote both economic development and preservation of community resources and the project develops and enhances infrastructure and/or other facilities in a manner that will attract, create, and sustain employment opportunities in the Town of Chester,

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby supports and will sponsor an application for Restore NY funding up to for 88 Riverside Drive, Chestertown, NY 12817 for a total project cost of \$240,000 and will administer the grant in accordance with all applicable rules and regulations established by ESDC and authorizes the match of total project funding up to \$30,000 with \$210,000 grant funding being requested, and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to sign the applications and any agreements required by ESDC for grant funding that results from the application.

3. AUTHORIZE TOWN CLERK TO ADVERTISE FOR THE PART-TIME POSITION OF PLANNING AND ZONING BOARD OF APPEALS SECRETARY

WHEREAS, there is a vacancy due to resignation,

BE IT RESOLVED, the Town Board authorizes the Town Clerk advertise for the part-time position of Planning and Zoning Board of Appeals Secretary at a rate of \$16.50 in the Adirondack Sun.

4. **APPROVE ADIRONDACK ENVIRONMENTAL SERVICES TO CONDUCT AN ASBESTOS PRE-DEMOLITION SURVEY AND SAMPLING AT 88 RIVERSIDE DRIVE, CHESTERTOWN FOR AN AMOUNT NOT TO EXCEED \$2,500**

WHEREAS, the Town of Chester has the authorized the Restore NY Grant application for 88 Riverside Drive, Chestertown, and

WHEREAS, asbestos surveying and sampling will need to be done pre-demolition, and

WHEREAS, the Town has received two (2) quotes,

BE IT RESOLVED, the Town approves Adirondack environmental Services to conduct an asbestos pre-demolition survey and sampling at 88 Riverside Drive, Chestertown for an amount not to exceed \$2,500 and authorizes the Town Supervisor to an agreement when in a form acceptable to the Attorney for the Town.

5. **ACCEPT THE ABSTRACT NO. 13 OF AUDITED VOUCHERS AND AUTHORIZES PAYMENT**

WHEREAS, the Town Clerk has entered the vouchers and created Abstract No. 13 of 2022 of Audited Vouchers, and

WHEREAS, the Town Board has reviewed the abstract,

BE IT RESOLVED, the Town Board accepts Abstract of Audited Vouchers and authorizes payment as presented.

No. 13 of 2022	
General A	42,644.80
Highway DA	48,529.22
Library L	176.72
Loon Lake Park District SP	54.17
Chestertown Water SW1	1,201.79
Pottersville Water SW2	32,008.84
Other TA	1,379.28
Total	125,994.82

6. **AUTHORIZE SUPERVISOR TO MAKE NECESSARY BUDGET AMENDMENTS AND ADJUSTMENTS FOR THE 2022 YEAR END BUDGET**

WHEREAS, the Supervisor is required to make necessary budget amendments and adjustments prior to starting a new year,

BE IT RESOLVED, the Town Board authorizes the Supervisor to make all necessary Budget Amendments and Adjustments for the 2022 Budget.