

Town of Chester Town Board
AGENDA
December 13, 2022 – 7:00 PM
Meeting Room - Town of Chester Municipal Center, 6307 State Rte. 9, Chestertown

Zoom details:

<https://us02web.zoom.us/j/83433395517?pwd=R1ZOWWlPTUpLWWINTXBDRWxlNk5NQOT09>

Meeting ID: 834 3339 5517

Passcode: 458784

One tap mobile +16465588656,,83433395517# US (New York)

Call to Order

- Pledge of Allegiance: led by Councilman Turcotte

Acceptance of Minutes

- November 8, 2022 and November 17, 2022

Committee Reports

- Town Clerk, Town Board, Highway Superintendent, P&R Foreman, Supervisor

Privilege of the Floor for Old & New Business Items

- Linda Muench – Senior Center

Old Business

1. Ratify the hiring of Jewell Leonbruno for the full-time position of custodian
2. Discuss Short-Term Rentals
3. Discuss request for Town to obtain Carl Turner Rd from NYSDOT- Tabled Thomas and Darlene Luciano (Tabled at request of applicant)
4. Loonie/Wen Variance (tabled at request of applicant until further notice)

New Business

5. Approve Hali Goodman-Holmes for the Library Board of Trustees
6. Set date for contract Public Hearing – December 29, 2022 at 4:30 pm
7. Set date for the Informational Meeting to discuss the Highway Garage possibilities – December 21, 2022 at 6:00 pm
8. Deem Septic Variance #SV2022-08 Thorsen complete and set date for public hearing – January 10, 2023 at 7 pm
9. Set date for Organizational Meeting – January 3, 2022 at 7 pm
10. Change Zoning Board of Appeals Meeting dates to the 4th Tuesday of the month
11. Approve revision made to the Town of Chester Workplace Violence
12. Accept the Internal Audit Report for the Court Clerk, Town Clerk, and Bookkeeper for 2022
13. Electronic recycling fee schedule adjustment for 2023
14. Abstract of claims, budget adjustments and amendments

Resolutions:

1. **AUTHORIZE THE TOWN CLERK TO POST AND ADVERTISE FOR THE POSITION OF CUSTODIAN IN THE TOWN MUNICIPAL CENTER EFFECTIVE DECEMBER 1, 2022**

WHEREAS, there is a vacancy for a Custodian in the Town Municipal Center effective December 1, 2022,

BE IT RESOLVED, the Town Boards authorizes the filling of the vacant Custodian position in the Town Municipal Center and authorizes the Town Clerk to post the job opening as per CSEA Contract for 10 days and then advertise the position opening, if needed.

2. **APPROVE THE NOVEMBER BUDGET AMENDMENTS AND ACCEPT ABSTRACT OF AUDITED VOUCHERS AND AUTHORIZES PAYMENT**

WHEREAS, the Bookkeeper and the Supervisor have created a spreadsheet of budget amendments, and

WHEREAS, the Town Clerk has entered the vouchers and created Abstract No. 12 of 2022 of Audited Vouchers, and

WHEREAS, the Town Board has reviewed the budget amendments and abstract,

BE IT RESOLVED, the Town Board approves the November budget amendments and accepts Abstract of Audited Vouchers and authorizes payment as presented.

No. 11 of 2022	
General A	\$79,136.68
Highway DA	\$182,339.85
Library L	\$1,505.46
Loon Lake Park District SP	\$700.00
Chestertown Water SW1	\$1,660.51
Pottersville Water SW2	\$1,097.11
Other TA	\$2,181.93
Total	\$268,621.54

3. **Executive Session to discuss the possible acquisition of real property**